

6.1.2 The effective leadership is reflected in various institutional practices such as decentralization and participative management.

Director and Senior Professor is the overall in-charge of the Institute and exercises general supervision and control over its affairs, and is responsible for implementation of the decisions of all its authorities. The academic and administrative responsibilities are clearly decentralised for the proper functioning of the Institute. Under the Director, the administrative officers like Registrar-cum-CAO and three Assistant Registrars (Academic, Admin and Finance) are responsible for the smooth functioning of the Institute.

The administrative and academic responsibilities are decentralized to provide educational leadership for effective implementation and monitoring policies, regulations and guidelines at various levels. Various committees/cells are in place with representation of stake-holders to conduct the academic and administrative functions and accordingly take necessary and timely action for ensuring teaching, learning and research activities.

Academic activities are carried out under the Heads of the Department, Academic Section, Examination Cell and Coordinators of the Courses. In addition to these, the Director forms different committees consisting of a chairperson and member-secretary and members for conducting academic activities like admission, examination, evaluation of dissertations, viva-voce, convocation, seminars, workshops, etc. Director also constitutes several committees (standing and ad-hoc) to provide recommendations to statutory authorities of the Institute for their consideration and approval.