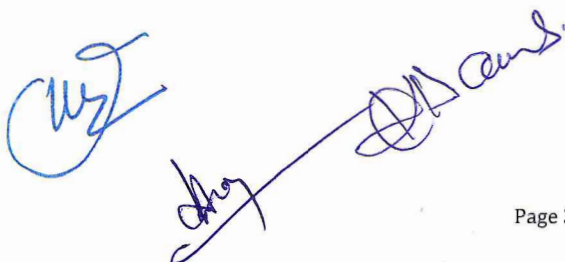


Longitudinal Ageing Study in India (LASI) – Selection of Field Agencies for Wave 2 Implementation: 17th April 2025 : Pre-Bid Meeting Points and Clarifications

The following points/queries were discussed in the Pre-Bid Meeting

Sl. No.	Queries from Field Agencies	IIPS Clarifications
1.	The eligibility criteria says that a survey with 25,000 households should have been conducted since April,17. The coverage of 25,000 households is for one survey or complied for all the surveys.	The coverage of 25000 households altogether from all the surveys by Field Agencies since April, 2017.
2.	In the RFP, on page no 6 (point 5) that pertains to the core team, what has to be provided in the "organization profile".	The "organizational profile" refers to a document or section that provides detailed background information about an organization and includes statements or checks for any grounds for disqualification from a particular process or eligibility criteria. Key elements usually include: Legal name of the organization, Type of organization (e.g., NGO, private company, government entity, etc.), Date of establishment, Registration number and authority, Address and contact details, Ownership and management structure, Summary of activities and services
3.	The RFP says that if 95% households are not completed, then, there would be deduction in payment. Will there be replacement of households, if the original households are not traceable or have moved out.	<p>If the household has shifted to a locally (within the same village) where the field team can track them, then the information about the divided households will be considered. There will be no replacement of households if the original households are not traceable or moved out permanently.</p> <p>As per RFP, if the Field Agency could trace and interview at least 95% (rounded to the nearest integer) of the sample households allotted to them, full payment will be made as per their fixed target sample. However, if the said rate is less than 95%, the payment will be reduced based on the difference between 95% and the percentage of households that could be traced and interviewed. However, the Field Agency must make every effort to trace and interview all the fixed target sample households.</p>
4.	Can there be one project manager for all the states in one group , or do we need to keep one project manager for each state within a group.	For each state within the group 4 core team members are required as per RFP.



Sl. No.	Queries from Field Agencies	IIPS Clarifications
5.	Whether the CVs of core team members can be repeated if the field agency is applying for more than one group of states.	As per the RFP, details of core team members must be submitted along with the proposal. However, if the agencies are applying for more than one group of states/UTs, the core staff must be included in the application considering the qualifications specified in the RFP and the language requirements of the states. The core staff will be retained till the end of the survey.
6.	Whether the proof of core staff on non-judicial stamp paper required to be submitted for each of the states separately for the same individual or copy of the same can be repeated for other states for one individual core staff.	Proof of Core team members must be given on non-judicial stamp paper for each state separately (even if the same individuals are being repeated for other states between the group.)
7.	Does group insurance include both accidental and health insurance?	Yes, both are included.
8.	If the agency is applying for more than one group of states whether the affidavit declaring that the Agency is not working with any Tobacco Company in the last five years (On non-judicial stamp paper of Rs.500/-) can be repeated for other state groups or an affidavit has to be submitted for each group separately.	As per the RFP, affidavit declaring that the Agency is not working with any Tobacco Company in the last five years is part of the eligibility qualification checklist. Accordingly, the documents must be submitted for each group of States/UTs separately, even if agencies are applying for more than one group of states.
9.	Will the base price for consumables be shared? Can supplier names be shared?	IIPS will not provide separate base price of consumables. However, the specifications and required quantity are provided in the RFP. Name of the suppliers will not be shared by IIPS, Mumbai.
10.	Does the base price include GST?	Yes, it includes GST.
11.	If a 45+ member is not available in a given household, will the household still be counted?	As per RFP, if the Field Agency could trace and interview at least 95% (rounded to the nearest integer) of the sample households allotted to them, full payment will be made as per their fixed target sample. However, if the said rate is less than 95%, the payment will be reduced based on the difference between 95% and the percentage of households that could be traced and interviewed. However, the Field Agency must make every effort to trace and interview all the fixed target sample households.

Handwritten signatures and initials in blue ink, including a large signature on the left and initials 'D/Cous' on the right.

Sl. No.	Queries from Field Agencies	IIPS Clarifications
12.	Can only part of previous survey schedules be uploaded due to GeM portal limitations?	Yes, you may upload the initial pages on the portal and submit full details in hard copy to IIPS.
13.	Will there be any extension for bid submission?	No, Documents must be submitted as per the date mentioned on GeM.
14.	Completion certificate is compulsory?	Yes, completion certificate is compulsory or some evidence of completion of the work such as email or last instalment stating the final deliverable/last milestone of the agreement (between Field Agencies and Funding Agencies) are completed, must be provided.

IIPS clarified that any modification/changes will be notified on the Institute website. The meeting ended with a vote of thanks to the chair.