

**Procedure for Verification of Degree Certificate / Education.**

*The Following formalities need to be completed by the agency while forwarding the education verification requests.*

- I. The request may be sent to [examcell@iips.net](mailto:examcell@iips.net) / [academic@iipsindia.ac.in](mailto:academic@iipsindia.ac.in) with scanned copy of attached filled in application form along with copy of degree certificate & payment receipt of bank transfer. Incomplete and other mode of application will not be entertained or responded.
- II. The verification charges of Rs.2,000/- (Rupees Two Thousand Only) should be paid through NEFT to the Account Number mentioned below. The UTR No of the NEFT must be mentioned in the application form for verification, without this verification can't be made.

Name and designation of Account Holder	International Institute for Population Sciences
Bank A/c No	35828599457
IFSC Code of the Branch	SBIN0003109
Bank Name	State Bank of India
Branch Name with Complete Address	Deonar Branch, Mumbai Sion Trombay Road, Near Deonar Bus Depot, Deonar Mumbai – 400088.

- III. The Verification Report shall be sent by email only.
- IV. The verification procedure will be completed within 10 working days from date of receipt of complete application.
- V. Enclosures along with Application:
  - Photocopy of Degree Certificate & Marksheet
  - Payment Receipt of Bank Transfer

**Application for Verification of Degree Certificate / Education**

**To,**  
**The Assistant Registrar (Academic)**  
**IIPS-Mumbai.**

Dear Sir,  
We need the verification of the following alumnus of IIPS-Mumbai.  
The details are as follows:

Name of the Student(in Block letter)	
Enrolment Number	
Period of Study at the Institute	
Name of Degree obtained	
Year of Passing	
Grade/CGPA/Percentage	
Details of Bank Transfer to IIPS SBI Account (attach photocopy of payment receipt)	Rs. ....Date: ...../...../..... Transaction no./UTR no.....
E-mail ID for sending the Verification Report	
Name & Address of the Agency	
Contact Person and Mobile Number	
Signature and Date	

Encl: Copy of the Degree Certificate & photocopy of payment receipt.

*For Use of IIPS-Mumbai*

***The above details are verified and found correct/ false.***

**Checked By:                      Official Seal**

**Controller of Examinations/ Assistant Registrar(Acad)**

**Date:**