

## **MINUTES FOR THE HUNDRED AND NINTH EXECUTIVE COUNCIL MEETING OF THE INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES, MUMBAI**

The 109<sup>th</sup> meeting of the Executive Council (EC) of International Institute for Population Sciences (IIPS), Mumbai was held on 18<sup>th</sup> August, 2021 at 4.30 PM through physical and virtual mode at Ministry of Health and Family Welfare (MoHFW), Nirman Bhavan, New Delhi. The meeting was chaired by Shri. Rajesh Bhushan, Secretary to the Government of India, MoHFW and Chairperson, Executive Council, IIPS. The List of participants is at **Annexure – I**.

Smt. Sandhya Krishnamurthy, DG (stat), MoHFW welcomed the Chair and members to the meeting. Shri. Rajesh Bhushan in the introductory remark reiterated that EC may take up agendas and deliberate upon them with a focused mind on the progress of the Institute. After welcome and introductory remarks, the item-wise Agenda were discussed. The agenda of the meeting is provided at **Annexure - II**. The decision taken on the item-wise agenda are as follows:

- a. Item no. 1: The Minutes of the 108<sup>th</sup> Meeting of Executive Council held on 20<sup>th</sup> January, 2021 are confirmed.
- b. Item no. 2: Action taken on the Decisions of the 108<sup>th</sup> Meeting of the Executive Council held on 20<sup>th</sup> January 2021 are discussed in detail and noted. (i) On the appointment of Consultant for internal auditing, the Chairperson suggested to complete the selection process at the earliest. (ii) On the representation by Dr. Sarang Pedgaonkar to consider his MD degree equivalent to Ph.D, it was suggested that the issue may be considered as per the practices followed in MoHFW funded institutions and the file may be put up accordingly for approval. (iii) On expanding collaboration of IIPS with other Institutions, one of the members suggested to consider leading demographic institutions like Centre for Population and Development Studies under the Harvard University which has larger outreach to many Institutions in the world.
- c. Item no. 3: Director & Sr. Professor briefed the need for a reallocation of the members of faculty across Departments of IIPS consequent to the recommendation of the committee constituted to "Restructure the Academic Department and Suggest Improvement in Research/Teaching/Training Quality (Restructuring Committee) at IIPS" and subsequent approval by the Ministry. The recommendations of the Committee included merging of two existing departments viz., (a) Department of Development Studies and (b) Department of Population Policies and Programmes and creation of two additional Departments, viz., (1) Department of Survey Research and Data Analytics and (2) Department of Family and Generations. The Committee also suggested that the minimum number of faculty in a Department may be in line with the UGC recommendation of 1 Professor, 2 Associate Professors and 4 Assistant Professors. In order to achieve this, a re-allocation of the members of existing faculty in different Departments became necessary.

On the clarification sought by the Chairperson on the procedure followed for the reallocation of faculty across Departments, the Director and Sr. Professor mentioned that, first, all the members of faculty were asked to provide their interest to shift to other Departments both





existing and created as per the suggestions of the Restructuring Committee. Second, the Director and Sr. Professor requested some of the faculty members to shift considering their disciplinary background and area of work. Finally, the disciplinary background of the members of faculty and their area of work are considered for arriving at a faculty composition in each Department. It was also mentioned that the proposed re-allocation is based on the acceptance of faculty in almost all the cases.

After the discussion, the EC approved the re-allocation of faculty across Departments as per the list provided at **Annexure - III**.

- d. Item no. 4: Director & Sr. Professor presented the Recruitment Rules for various teaching positions (Professor, Associate Professor and Assistant Professor) as per the UGC Gazette Notification dated 18-07-2018. He also presented the proposed disciplines for the selection of teaching positions for various Departments of IIPS.

During the discussion, it was suggested that the MD degree may be added as the qualification for various posts subject to the approval of the MoHFW on equating MD equivalent to Ph.D.

After discussion, EC provided in-principal approval for the revised Recruitment Rules for the teaching positions at IIPS - Professor, Associate Professor and Assistant Professor - which is provided at **Annexure - IV**. Further, IIPS has to submit the proposal to MoHFW for approval of DoPT and MoL.

- e. Item no. 5: EC discussed in detail the recommendation of the Restructuring Committee on the creation of 1 post of Associate Professor and 12 posts of Assistant Professor at IIPS in line with the UGC norm of having a minimum of 1 post of Professor, 2 posts of Associate Professor and 4 posts of Assistant Professor in each Department. Director and Sr. Professor also presented the increase in the number of students at IIPS (due to introduction of new courses) during the last 10 years from 168 to 406 without additional increase in the teaching faculty positions. Moreover, MoHFW also decided to carry out NFHS every three years since 2015. IIPS is also involved in number of long-term studies at the request of MoHFW such as Longitudinal Ageing Study of India (LASI), Global Youth Tobacco Survey (GYTS) etc. Therefore, there is an urgent need to enhance the number of faculty positions to carry out all the teaching and research work ensuring quality.

The 87<sup>th</sup> SFC meeting held on 30<sup>th</sup> April, 2021, approved and recommended to place before EC, the financial implication of creating 1 post of Associate Professor and 12 posts of Assistant Professor to the tune of Rs. 1,64,09,472/- per annum.

The Chairperson suggested that IIPS may prepare a detailed justification for specific position with expected deliverables by creating additional positions.



After discussion, EC approved and recommended to place before the General Council the creation of 1 post of Associate Professor and 12 posts of Assistant professor at IIPS with the financial implication to the tune of Rs. 1,64,09,472/- per annum.

- f. **Item no. 6:** Based on the recommendation of the Restructuring Committee, IIPS prepared guidelines for the implementation of the three levels of visiting faculty engagement - Distinguished Visiting Faculty, Visiting Faculty and Short-term Visiting Faculty - with a financial implication of Rs. 14,60,000/- per annum.

The 87<sup>th</sup> meeting of SFC held on 30<sup>th</sup> April, 2021 approved and recommended to place before the EC, three levels of visiting faculty engagements at IIPS and its financial implication to the tune of Rs. 14, 60,000/- per annum which may be met from the Institute Development Fund (IDF).

On the discussion, it was suggested that the Distinguished Visiting Faculty engagement may be extended to those who are currently employed as these are honorary engagement. It was also suggested that as the visiting faculty will be both from India and abroad, IIPS needs to ensure the confidentiality of the data collected by IIPS as per the Government of India norm and rules may be framed accordingly.

The EC approved the guidelines with the suggested modification with a financial implication to the tune of Rs. 14,60,000/- for engaging three levels of visiting faculty (Distinguished Visiting Faculty, Visiting Faculty and Short-term Visiting Faculty) at IIPS. This amount will be met from the Institute Development Fund (IDF). The guideline is provided at **Annexure - V**.

- g. **Item no. 7:** As per the recommendation of the Restructuring Committee, IIPS prepared guidelines for administering Student Exchange Programme at IIPS. The 87<sup>th</sup> meeting of SFC held on 30<sup>th</sup> April, 2021, approved and recommended to place before the EC the financial implication of administering Student Exchange Programme to the tune of Rs. 10,00,000/- per annum.

After discussion, EC approved the implementation of Student Exchange Programme at IIPS with a financial implication to the tune of Rs. 10,00,000/- per annum. The EC also approved the guidelines for the Student Exchange Programme which is provided at **Annexure - VI**.

- h. **Item no. 8:** As per the recommendation of the Restructuring Committee, IIPS prepared guidelines for administering Faculty Exchange Programme at IIPS. The 87<sup>th</sup> meeting of SFC held on 30<sup>th</sup> April, 2021, approved and recommended to place before the EC the





financial implications of administering Faculty Exchange Programme to the tune of Rs. 10,00,000/- per annum.

After discussion, EC approved the implementation of Faculty Exchange Programme at IIPS with a financial implication to the tune of Rs. 10,00,000/- per annum. The EC also approved the guidelines for the Faculty Exchange Programme which is provided at **Annexure – VII.**

- i. **Item no. 9:** As per the suggestion of the 108<sup>th</sup> meeting of the EC held on 20<sup>th</sup> January 2021, IIPS prepared a revised guidelines for administering Institute Development Fund (IDF), at IIPS. The 87<sup>th</sup> meeting of the SFC held on 30<sup>th</sup> April, 2021 approved the revised guidelines with suggested modifications and recommended to place before the EC.

After discussion, EC approved the revised guidelines for administering Institute Development Fund (IDF) at IIPS which is provided at **Annexure – VIII.**


- j. **Item no. 10:** EC noted the decision of the 87<sup>th</sup> meeting of the SFC to refer to DoE and DoPT the matter regarding the enhancement of the retirement age of the academic staff of IIPS from 62 to 65 in line with the UGC and as suggested by the Restructuring Committee.

IIPS has submitted a self-contained proposal to the MoHFW for further processing. The Chairperson instructed that the matter may be referred to DoE and to DoPT without any further delay.

- k. **Item no. 11:** Director & Sr. Professor, IIPS presented the list of research projects underway, completed, and new research studies initiated since the last EC.

On the Longitudinal Ageing Study of India (LASI), it was suggested that funding for Wave-II data collection may be explored in the revised budget of the current financial year by surrendering the balance available from NFHS-5 to overcome the deficit due to lack of funding available from the MoSJE. One of the members suggested that policy brief from NFHS-5 may be brought out. It was clarified that the NFHS-5 state level dissemination will be carried out soon and the state report are brief with several policy dimensions. The Director and Sr. Professor also mentioned that conduct of NFHS-6 is approved by the MoHFW to be carried out in the year 2023 and the first meeting of the Technical Advisory Committee was already held. Various sub-committees are formed for the implementation of NFHS-6.

The EC noted the progress in various research studies underway at IIPS.





- l. Item no. 12: Director & Sr. Professor, IIPS briefed the members of the EC the current status on the different phases of New Infrastructure Development Project (NIDP) at IIPS. The Phase I construction is delayed and IIPS is in touch with CPWD on the delay. The DPR for the Phase II, (Hostel) is submitted by CPWD which will be forwarded to MoHFW soon after examination by IIPS.
- m. **Item no. 13:** Director & Sr. Professor IIPS reported to the EC, the progress of the Cadre Review carried out by a consultant appointed for the purpose. A draft report is submitted but IIPS has suggested changes to address current requirement of the Institute. The report once submitted will be forwarded to the MoHFW for examination.

EC noted the progress of the Cadre Review.

- n. **Item no. 14:** Director and Sr. Professor reported on the practices followed in the Institute for the reimbursement of medical expenses for the existing employees and the lack of medical coverage for the pensioners as IIPS is not covered under CGHS.

AS&FA and AS&MD instructed that the matter may be taken up with the higher officials in CGHS.

- o. **Item no. 14:** EC noted the matters relating to the appointments.

- p. **Item no. 15:** There were no additional matters for discussion

The meeting ended with vote of thanks to the chair.



**ANNEXURE-I**

**LIST OF PARTICIPANTS**

[1]	Shri Rajesh Bhushan	<b>Chairperson</b>
[2]	Dr. Dharmendra Singh Gangwar	<b>Member</b>
[3]	Smt. Vandana Gurnani	<b>Member</b>
[4]	Smt. Sandhya Krishnamurthy	<b>Member</b>
[5]	Prof. K.S. James	<b>Member</b>
[6]	Prof. Shalini Bharat	<b>Member</b>
[7]	Mrs. Poonam Muttreja	<b>Member</b>
[8]	Prof. Abhiroop Mukhopadhyay	<b>Member</b>
[9]	Dr. Shireen J. Jejeebhoy	<b>Member</b>
[10]	Prof. Sanjay Kumar Mohanty	<b>Member</b>
[11]	Dr. Manoj Alagarajan	<b>Member</b>
[12]	Dr. M.K. Kulkarni	<b>Non-Member Secretary</b>
[13]	Shri. D. K. Ojha	<b>Invitee</b>
[14]	Smt. Anjali Rawat	<b>Invitee</b>
[15]	Smt. Pooja Verma	<b>Invitee</b>
[16]	Smt. Manjiri Rane	<b>Invitee</b>
[17]	Shri. Aniket Chattopadhyay	<b>Invitee</b>



**ANNEXURE-II**

**AGENDA FOR THE HUNDRED AND NINTH EXECUTIVE COUNCIL MEETING OF  
THE INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES, MUMBAI**

**DATE : 18<sup>th</sup> August, 2021    TIME : 4:30 p.m. MODE : PHYSICAL & VIRTUAL**

Agenda	Subject Matter
Item No. 1	Confirmation of the minutes of 108 <sup>th</sup> meeting of the Executive Council held on January 20, 2021.
Item No. 2	<b>Action taken on the decisions of the 108<sup>th</sup> meeting of the Executive Council held on January 20, 2021.</b>
Item No. 3	<b>Creation of two new Departments and faculty re-allocation across Departments</b>
Item No. 4	<b>Revision of Recruitment Rules for all Academic Departments in line with the UGC Notification dated 18-07-2018.</b>
Item No. 5	Creation of 1 post of Associate Professor and 12 posts of Assistant Professor
Item No. 6	Guidelines for the Honorary of Distinguished Visiting Faculty & Short Term Visiting Faculty engagements
Item No. 7	Guidelines for the Student Exchange Programme
Item No. 8	Guidelines for the Faculty Exchange Programme
Item No. 9	Implementation of guidelines for Institute Development Fund (IDF)
Item No. 10	Reporting on the SFC decision on enhancement of Retirement Age of Faculty Members from 62 to 65
Item No. 11	Report on the Research Studies completed and Studies currently underway
Item No. 12	Reporting on the Progress of NIDP
Item No. 13	Reporting on the Progress of Cadre Review
Item No. 14	Implementation of CGHS scheme for the employees & pensioners of IIPS
Item No. 15	Reporting of the Matters to the Executive Council
Item No. 16	Any other matters with the permission of Chair

**ANNEXURE III**

## Approved list of faculty in each Department

<b>Department</b>	<b>Professor</b>	<b>Associate Professor</b>	<b>Assistant Professor</b>
Biostatistics & Epidemiology	1. Rect. Process Underway	1. Dr. Usha Ram 2. Dr. Murali Dhar	1. Dr. Unisa Sayeed 2. Dr. Suryakant Yadav
Fertility & Social Demography	1. Dr.Chander Shekar	1. Rect. Process Underway 2. To be advertised	1. Dr. D.A.Nagdeve 2. Dr. Manoj Alagarajan 3. Dr. Manas Pradhan
Public Health & Mortality Studies	1. Rect. Process Underway	1. Dr. Abhishek Singh 2. Dr.Dhananjay Bansod	1. Dr. Dr.H. Lhungdim 2. Dr. Kaushlendra Kumar 3. Dr. Suresh Jungari
Migration & Urban Studies	1. Dr. R.B.Bhagat	1. Dr.K. C. Das 2. Dr.Archana Roy	1. Dr. Sunil Sarode 2. Dr. R. S Reshmi
Population & Development	1. Dr.R. Nagarajan 2. Rect. Process Underway	1. Dr.S.K. Mohanty 2. Rect. Process Underway	1. Dr.Aparajita Chattopadhyay 2. Rect. Process Underway
Family Generations	1. Rect. Process Underway	1. Dr. T.V.Sekher 2. Dr. T.R. Dilip	1. Dr.Harihar Sahoo 2. Dr.Dipti Govil 3. Dr.Sarang Pedgaonkar
Survey Research & Data Analytics	1. Rect. Process Underway	1. Dr. S.K.Singh	1. Dr.L.K.Dwivedi 2. Dr.Preeti Dhillon

Note: The names are based on the substantive position the members of the faculty are holding in each Department and does not indicate the current position based on CAS



**ANNEXURE - IV**

**Recruitment Rule for Faculty position approved in the 109<sup>th</sup> EC meeting held on 18-08-2021**

1.	Name of the Post	:	Professor
2.	Number of Post	:	08 (Eight)
3.	Category of Post	:	Group 'A'
4.	Scale of Pay	:	Level 14
5.	Whether selection post or non-selection post	:	Selection
6.	Whether benefit of added years of service admissible under Rule 30, of CCS Pension Rules 1972	:	Yes
7. Educational and other qualifications required for direct recruits:			
<b>Departments</b>			
I.	Bio-statistics & Epidemiology	– 01 post	
II.	Survey Research & Data Analytics	– 01 post	
<b>Eligibility (A or B):</b>			
<b>(A)</b>			
i.	An eminent scholar having a Ph.D. degree in Demography / Population Studies / Bio-statistics/ Epidemiology or Statistics / Mathematics / Economics with specialisation in Demography / Population Studies. And published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 research publications in the peer-reviewed or UGC-listed journals and a total research score of 120 as per the criteria given in Appendix II, Table 2 as per the UGC Gazette Notification dated 18-07-2018.		
ii.	A minimum of ten years of teaching experience in university/college as Assistant Professor/Associate Professor/Professor, and / or research experience at equivalent level at the University/National Level Institutions with evidence of having successfully guided doctoral candidate.		
<b>OR</b>			
(B) An outstanding professional, having a Ph.D. degree in the relevant/allied/applied disciplines, from any academic institutions (not included in A above) / industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided he/she has ten years' experience.			
<b>Departments</b>			
I.	Fertility & Social Demography	– 01 Post	
II.	Public Health & Mortality Studies	– 01 Post	
III.	Migration & Urban Studies	– 01 Post	
IV.	Population & Development	– 02 Post	
V.	Family& Generations	– 01 Post	
<b>Eligibility (A or B):</b>			
<b>(A)</b>			
i.	An eminent scholar having a Ph.D. degree in demography / Population Studies or Bio Medical Sciences / Environmental Sciences / Life Science / Statistics / Mathematics /		

- any Social Sciences Subjects with specialization in Demography / Population Studies. And published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 research publications in the peer-reviewed or UGC-listed journals and a total research score of 120 as per the criteria given in Appendix II, Table 2 as per the UGC Gazette Notification dated 18-07-2018.
- ii. A minimum of ten years of teaching experience in university/college as Assistant Professor/Associate Professor/Professor, and / or research experience at equivalent level at the University/National Level Institutions with evidence of having successfully guided doctoral candidate.

**OR**

**(B)** An outstanding professional, having a Ph.D. degree in the relevant/allied/applied disciplines, from any academic institutions (not included in A above) / industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided he/she has ten years' experience.

8.	Period of Probation if any	:	Two Years
09.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods.	:	By Direct Recruitment

**Recruitment Rule for Faculty position approved in the 109<sup>th</sup> EC meeting held on 18-08-2021**

1.	Name of the Post	:	Associate Professor
2.	Number of Post	:	13 (Thirteen)
3.	Category of Post	:	Group 'A'
4.	Scale of Pay	:	Level 13A
5.	Whether selection post or non-selection post	:	Selection
6.	Whether benefit of added years of service admissible under Rule 30, of CCS Pension Rules 1972	:	Yes

7. Educational and other qualifications required for direct recruits: Relaxation of 5% will be provided from 50%-55% of the marks at the Masters level to SC/ST/PH candidates and to Ph.D. degree holders who have passed master degree prior 19-09-1991.

**Departments**

- I. Bio-statistics & Epidemiology – 02 post  
 II. Survey Research & Data Analytics – 01 post

- i. A good Academic record, with a Ph.D degree in Demography / Population Studies / Bio-statistics/ Epidemiology or Statistics / Mathematics / Economics with specialisation in Demography / Population Studies.
- ii. A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in Demography / Population Studies / Bio-statistics/ Epidemiology or Statistics / Mathematics / Economics with specialisation in Demography / Population Studies.



- iii. A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals and a total research score of Seventy five (75) as per the criteria given in Appendix II, Table 2 as per the UGC Gazette Notification dated 18-07-2018.

**Departments**

I.	Fertility & Social Demography	– 02 Post
II.	Public Health & Mortality Studies	– 02 Post
III.	Migration & Urban Studies	– 02 Post
IV.	Population & Development	– 02 Post
V.	Family& Generations	– 02 Post

- i. A good Academic record, with a Ph.D degree in demography / Population Studies or Bio Medical Sciences / Environmental Sciences / Life Science / Statistics / Mathematics or any Social Science Subjects with specialization in Demography / Population Studies.
- ii. A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in demography / Population Studies / Bio Medical Sciences / Environmental Sciences / Life Science / Statistics / Mathematics or any Social Science Subjects with specialization in Demography / Population Studies.
- iii. A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals and a total research score of Seventy five (75) as per the criteria given in Appendix II, Table 2 as per the UGC Gazette Notification dated 18-07-2018.

8.	Period of Probation if any	:	Two Years
9.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods.	:	By Direct Recruitment

**Recruitment Rule for Faculty position approved in the 109<sup>th</sup> EC meeting held on 18-08-2021**

1.	Name of the Post	:	Assistant Professor
2.	Number of Post	:	17 (Seventeen)
3.	Category of Post	:	Group 'A'
4.	Scale of Pay	:	Level 10
5.	Whether selection post or non-selection post	:	Selection
6.	Whether benefit of added years of service admissible under Rule 30, of CCS Pension Rules 1972	:	Yes

7. Educational and other qualifications required for direct recruits: Relaxation of 5% will be provided from 50%-55% of the marks at the Masters level to SC/ST/PH candidates and to Ph.D. degree holders who have passed master degree prior 19-09-1991.

**Departments**

- I.        **Bio-statistics & Epidemiology**                                – 02 post  
II.       **Survey Research & Data Analytics**                            – 02 post

**Eligibility (A or B):****(A)**

- i. A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in Demography /Statistics / Economics / Bio-statistics with specialisation in Demography / Population Studies.
- ii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET;
- iii. Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfilment of the following conditions: -
  - a. The Ph.D. degree of the candidate has been awarded in a regular mode;
  - b. The Ph.D. thesis has been evaluated by at least two external examiners;
  - c. An open Ph.D. viva voce of the candidate has been conducted;
  - d. The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a referred journal;

- e. The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Note: NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

**OR**

- B. The Ph.D degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Note: The Academic score as specified in Appendix II (Table 3A) of UGC Gazette Notification dated 18-07-2018 for Universities, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.

**Departments**

<b>I.</b>	<b>Fertility &amp; Social Demography</b>	<b>– 03 Post</b>
<b>II.</b>	<b>Public Health &amp; Mortality Studies</b>	<b>– 03 Post</b>
<b>III.</b>	<b>Migration &amp; Urban Studies</b>	<b>– 02 Post</b>
<b>IV.</b>	<b>Population &amp; Development</b>	<b>– 02 Post</b>
<b>V.</b>	<b>Family &amp; Generations</b>	<b>– 03 Post</b>

**Eligibility (A or B) :**

**(A)**

- i. A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in demography / Population Studies or Bio Medical Sciences / Environmental Sciences / Life Science / Statistics / Mathematics / any Social Sciences Subjects with specialization in Demography / Population Studies.
- ii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET;
- iii. Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or



equivalent positions in Universities/Colleges/Institutions subject to the fulfilment of the following conditions: -

- a. The Ph.D. degree of the candidate has been awarded in a regular mode;
- b. The Ph.D. thesis has been evaluated by at least two external examiners;
- c. An open Ph.D. viva voce of the candidate has been conducted;
- d. The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a referred journal;
- e. The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Note: NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

**OR**

- B. The Ph.D degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Note: The Academic score as specified in Appendix II (Table 3A) of UGC Gazette Notification dated 18-07-2018 shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.

8.	Period of Probation if any	:	Two Years
9.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods.	:	By Direct Recruitment

**GUIDELINES FOR THE DISTINGUISHED VISITING FACULTY**  
**AND VISITING FACULTY ENGAGEMENTS**

**A. DISTINGUISHED VISITING FACULTY:**

The maximum number of Distinguished Visiting Faculty at any time will be two.

**I. Selection Criteria:**

The selection for the distinguished visiting faculty will be based on nomination only. Written nominations will be solicited from the members of EC, GC, SFC and AC of IIPS as well as from heads of the Institutions in the area of population and health. The nomination will be sought by the Director and Sr. Professor through email whenever there arises a vacancy.

A committee will review each of the nominations. The committee has the freedom to choose a distinguished visiting faculty either from the nomination or outside the nomination.

**II. Composition of Search/Selection Committee:**

The Committee consists of:

1. Chairperson of the Executive Council/ or nominee of the Chairperson – Chairperson
2. A nominee of the Executive Council, IIPS -- Member
3. Director and Senior Professor, IIPS, Mumbai – Member Secretary

**III. Eligibility:**

Senior scholars from academic field, senior government officers, senior persons from industry, international institutions or NGO sector who are either serving or retired are eligible to be considered under this scheme. Those considered for Distinguished Visiting Faculty should have made significant contribution to the field relevant to population and health. Those from the academic field should have minimum served as professor at least for 10 years and with proven record of publication. Similarly, government officers should be minimum of a rank of Joint Secretary, Government of India or retired from such rank. Senior officers either serving or retired from International Organisations, NGO sector and Industries will also be considered under this category.

**IV. Duties/Functions and Tenure:**

1. Duration may be minimum of one year to maximum of three years.
2. The Distinguished Visiting Faculty shall give a public lecture every six months in addition to mentoring younger faculty and students. They may also deliver lectures to students.
3. The Distinguished Visiting Faculty may also be involved in Externally Funded Projects as per the requirement for which suitable remuneration will be paid as per Institute's rules.
4. They are also free to provide lectures to students and involve in other academic activities of the Institute.

#### **V. The Facilities Provided**

The Distinguished Visiting Faculty will be given office space and other required assistance from the Institute. They will also be eligible for the reimbursement of travel twice in a year. An amount of Rs. 20,000/- per month as honorarium for the period of their stay at the Institute will also be provided

### **B. VISITING FACULTY**

#### **I. Selection Criteria:**

1. A five-member committee headed by the Director and Senior Professor, IIPS Mumbai will examine the applications received for the honorary affiliation of visiting faculty time to time. The applicant should specify the research/teaching related activities he/she is interested to pursue during the period of stay. Each application received will be put up to the committee and will take an appropriate decision based on the credentials of the applicant, potential academic benefits to the Institute and the expected contribution of such a visit. The visiting faculty will not be eligible for any financial benefits from the Institute. However, the Visiting Faculty shall be eligible to receive remuneration as per the rules in case they provide special lectures to students.

The Number of such invitation will not exceed two in a year and the maximum period of stay will be one year.

#### **II. Composition of Selection Committee:**

1. Director and Senior Professor of IIPS, Mumbai, -- Chairperson
2. One external experts/ in the rank of Professor nominated by the Director and Sr. Professor -- Member
3. Three professors nominated by the Director and Sr. Professor -- Member



### **III. Eligibility:**

1. A faculty working in university/Institute/organization from India or abroad can apply to IIPS for a Visiting Faculty for a period of maximum one year without any financial liability on the Institute.

### **IV. Duties/Functions and Tenure:**

- i. The Visiting Faculty shall contribute to the teaching and research work of the Institute.
- ii. The Visiting Faculty shall present two of his/her research works during the tenure of one year or at least one if duration of visit is shorter than 6 months
- iii. The Visiting Faculty may contribute to the Institute publication in terms of working papers and policy briefs etc from their research pursued during the stay.

### **V. The Facilities Provided**

The Visiting Faculty will be given office space and other required assistance from the Institute.

## **C. SHORT-TERM VISITING FACULTY**

### **I. Selection Criteria:**

The invitation for short-term visiting faculty is purely based on the requirement of the Institute. The request for the invitation for scholars under this category should normally come from the members of faculty. The faculty member who would like to invite any scholar under this category should submit a request to the Director and Senior Professor with the CV of the scholar with appropriate justification. The final selection will be based on the need for the Institute and the potential benefits either in terms of teaching or research or other activities of the Institute.

The Number of such invitation will not exceed two in a year and the maximum period of stay will be three months.

### **II. Composition of Selection Committee:**

The invitation will be decided on the recommendation of committee. The Committee consists of:

1. Director and Senior Professor of IIPS, Mumbai, -- Chairperson
2. One external experts/ in the rank of Professor nominated by the Director and Sr. Professor -- Member
3. Three professors nominated by the Director and Sr. Professor -- Member

4. **Eligibility:**

A faculty working in the University/Institute/ or similar organisations from India or abroad shall be eligible to be considered.

5. **Duties/Functions and Tenure:**

6. The nature of work and terms and conditions will be specified in the invitation letter offered to such faculty members.
7. The Short-Term Visiting Faculty shall work under the guidance of the concerned Head of the Department and/or Co-ordinator of the Research Project.

8. **Facilities Provided**

The short-term visiting faculty will be eligible to get office space as well as other facilities during the stay. They will be paid TA/DA as per the eligibility and will be paid an honorarium of Rs 30,000/- per month.

## ANNEXURE – VI

### GUIDELINES FOR THE STUDENT EXCHANGE PROGRAMME, IIPS

#### **About the programme**

IIPS will enter into agreement with interested universities/ institutes for student exchange. The MoUs will specify the nature (course work and/or project work) and duration of exchange (one month, a quarter or semester(s)), tuition fee arrangements (whether the outgoing student can pay the tuition fee at the parent institution), accommodation (whether the host institution will be able to provide a decent accommodation on campus or nearby the campus –free or paid by the student), credit transfer system, opportunity for financial support, and other formalities that may be important for the student exchange programme.

The student exchange programme at IIPS may only be extended to the MA/MSc in Population Studies, M.Sc. in Biostatistics and Demography, and the PhD programmes as these programmes have sufficient time for the student exchange to happen. The MPS programme, being very tightly packed, does not have enough scope for student exchange.

A list of potential universities that may be contacted for signing of the MoUs is given in the Appendix.

#### **A. OUTGOING STUDENT EXCHANGE (FROM IIPS TO OTHER INSTITUTIONS)**

IIPS will invite applications from eligible students, for the exchange programme. The Student Exchange Office (SEO) in the Academic Section will be responsible for receiving and processing the applications.

##### ***Duration of exchange***

The duration of student exchange may be limited to a minimum of one month to a maximum of 4 months (or one semester) in case of MA/MSc programmes at IIPS. The exchange for PhD students may be limited to a maximum of one year (or two semesters).

##### ***Time for student exchange***

Given the nature of MA/MSc. programmes at IIPS, the student exchange may be restricted only to the third semester. So, an attempt may be made to complete the core papers related to the programmes before the third semester. For PhD students, the ideal time is after PhD proposal presentation (first year or second year).

##### ***Credit of the courses during exchange***

The MA/MSc students should undertake courses depending on the credit requirement at IIPS for the third semester. SEO in consultation with a committee comprising of the Course Coordinator(s), Assistant Registrar (Academic), Controller of Examinations, and the Director & Senior Professor may decide the credit requirement. The committee may take into consideration the rules and regulations of the host university/institute while deciding the credit requirement. The credit will be worked out based on the prevailing norms of UGC as well as external system which are followed in other countries like European Credit Transfer and Accumulation System (ECTS) and other similar systems.

PhD students should opt for courses that are related to their area of research. PhD students should be able to complete (submit for publication) one research paper related to their PhD topic during their stay at the



host university/institute. Hence the PhD students must submit an outline of research plan to their guide and the SEO before leaving for exchange.

### ***Eligibility***

For the students to be eligible for the student exchange programme

1. The student should be registered in a regular Masters or PhD programme at IIPS.
2. The student should fulfill all the requirement mentioned in the student exchange notification and the MoUs.
3. The Master's student must have scored a minimum CGPA of 7.0 or above in the first and/or second semesters of their programme at IIPS.
4. The Master's student should not have supplementary in any paper in the first and/or second semesters.
5. PhD student must have presented his/her PhD proposal.
6. For international exchange, the student must have a passport indicating a validity of at least 12 months from the date of application.
7. The student should not have attended any other student exchange programme during his/her current programme.

### ***Application process***

Master's students of IIPS who are interested in participating in the student exchange programmes of IIPS should start preparing for it well in advance. For exchange programmes with international universities/institutes, the students should start preparing 6 months in advance. For exchange programmes with Indian universities/institutes, the students should start preparing 1-3 months in advance. The interested students must review the MoUs and the guidelines related to the student exchange with various host universities/institutes carefully to find out an appropriate host institution.

In case of PhD students, students should also identify a suitable expert from the host institution with whom they would like to work during the exchange. Once the students have looked at the MoUs and guidelines of various host universities, they should fill the required application form available with the SEO and submit the filled form along with required documents (see the next section) in a stipulated time fixed in advance by the SEO. The PhD student in consultation with his/her guide and upon receiving written consent from the expert at the host university/institute may request the SEO to nominate the expert in the host university/institute as his/her co-guide for the PhD work.

### ***Required documents***

Applicants must submit the following documents along with their application:

1. Covering letter addressed to the faculty in-charge of the SEO.
2. A short curriculum vitae.
3. Grade sheets of first and/or second semesters (applicable only to Master's students).
4. Research proposal (applicable only to PhD students).
5. A statement of purpose (SoP) explaining why you are interested in a particular exchange programme. The SoP must also describe how the exchange will benefit you.
6. A table clearly indicating the IIPS courses and the equivalent courses at the host university/institute (applicable only to Master's students).

7. A letter of recommendation from a faculty member of IIPS in case of Master's students. In case of PhD students, a letter of recommendation from the guide/supervisor.
8. A letter from an expert from the host university/institute stating that s/he is willing to supervise the student during the exchange program (applicable to PhD students only).
9. Copy of passport indicating a validity of at least 12 months (applicable only for exchange programme outside India) from the date of application.

#### *Selection process*

After receiving the application forms, the SEO will screen the applications to ensure that the applicant fulfills the eligibility criteria laid down earlier. The shortlisted applicants will be invited for an interview within three weeks from deadline of submission of application forms. The SEO will intimate the date and time of interview to the applicants through email. The faculty in-charge of the SEO in consultation with Director & Senior Professor will identify panel members for the interviews. For Master's students, the panel will interview the students and rank them based on the Statement of Purpose (30%), performance in first and/or second semesters (30%), equivalence of IIPS courses with that of the host university/institute (10%), and personal interview (30%).

For PhD students, the panel will interview the students and rank them based on the statement of purpose (40%), suitability of the course for the PhD students (20%), and personal interview (40%).

Result of the interviews will be declared after the approval of Director & Senior Professor within a week's time. The number of students selected for a particular exchange will depend on the conditions laid down in the MoU with the host university/institute. Once the results are declared, the SEO will share all the relevant documents of the selected student(s) with the host university/institute for further processing.

In case no student is found suitable for an exchange programme, that exchange programme for that year will be cancelled.

#### *After selection*

The SEO will orient and prepare the outgoing students in terms of rules and regulations related to student exchange at the host university/institute. In addition, the SEO will inform the students about the costs associated with their travel, visa, accommodation, food, etc. The SEO will also provide information related to financial support offered in different exchange programmes. The SEO may in selected cases (SC/ST/OBC/EWS) offer partial support to the students selected for exchange program. The amount of support will be fixed in advance by the SEO for different exchange programmes.

The SEO will also brief the outgoing students about the expectations from them. The SEO will also inform the students about the consequences – both academic and financial – in case the selected student voluntarily withdraws from the exchange programme any time after the selection process is over. Students failing to earn the required credits or complete the approved plan as laid down by the committee will be asked to make up the deficit by taking additional courses in the fourth semester/repeating the semester at IIPS in the next academic year. Such students will not be granted degree till they complete all the academic requirements.

In case the PhD student is not able to complete the full paper, s/he should complete it in consultation with the guide as well as the expert at the host university/institute within a month's time after his/her return to IIPS.

The SEO will provide all documents required for visa application to students selected for international student exchange. Such students must apply for the visa and complete all other formalities well in advance. The SEO at IIPS or the host institution will not be responsible for delay in processing of visa.

Students proceeding on exchange must directly travel from Mumbai to the host university/institute and return directly to Mumbai after the exchange period is over.

#### ***After returning to IIPS***

In addition, the student must submit a student exchange report within 15 days of his/her return in the format prescribed by the SEO. PhD students should also submit a copy of the research paper that they had prepared (and submitted for publication) during their stay at host university/institute within a week of their return to IIPS. Those who fail to complete the paper during the period of exchange must submit a copy of complete paper within a period of one month from the date of their return to IIPS. Research paper must be accompanied by a certificate signed by the PhD guide at IIPS and the expert at the host university/institute. The PhD students should also write to the seminar coordinator at IIPS for presenting their research in a faculty-student seminar within 3 months of return to IIPS.

#### ***Financial support for the exchange***

In a majority of cases, the costs related to exchange will be borne by the students. The SEO will inform the selected students about the financial support if any (like fellowships/awards, free accommodation, etc.) depending on the MoUs of the various universities/institutes. In addition, the SEO will be able to provide partial financial support to a few deserving students belonging to SC, ST, OBC or EWS as approved in the 87<sup>th</sup> SFC meeting of IIPS. SEO may also provide financial support (subject to availability) to meritorious candidates who secure a CGPA of 9.0 or more in first and/or second semester(s) at IIPS. The meritorious candidates and candidates belonging to the afore-mentioned categories must apply to the SEO for financial support (in case a support is required) immediately after their selection for an exchange programme. After receiving the applications, the SEO will formulate a panel in consultation with the Director & Senior Professor for examining the applications and recommending suitable candidates for financial support. The SEO will intimate the recommendations of the panel to the applicants within a week of the meeting.

### **B. INCOMING STUDENT EXCHANGE (FROM OTHER INSTITUTIONS TO IIPS)**

Incoming students from universities/institutes having mutual student exchange MoU with IIPS will be governed by the terms and conditions laid down in the MoU. Incoming students from other universities/institutes will be governed by the following rules/regulations:

1. The student must apply through the parent university.
2. While putting his/her application, the student must mention whether s/he will audit course work (with or without credit), conduct joint research with IIPS faculty members or conduct field work in India for his/her PhD dissertation.
3. Specify the duration of exchange (one month, a quarter or a semester).
4. Student should be well-versed with working in English.
5. Student must be ready to appear for an online interview to be conducted by a committee duly constituted by the SEO in consultation with the Director & Senior Professor of IIPS.
6. The student must decide the courses that s/he wants to audit well in advance.
7. Any student will not be allowed to change the selected courses after 15 days of the start of the programme.



8. The student coming for course work will have to attend all the lectures regularly. Any absence on health or other grounds must be brought to the notice of the SEO.
9. Students coming for course work and seeking credits will have to undergo assessments at various stages of the course work at IIPS.
10. Students coming for joint research with IIPS faculty members will have to complete a research paper related to their topic of PhD and submit the same to the SEO before leaving IIPS.
11. Students coming for conducting field work for their PhD dissertation in India will have to submit a brief report to the SEO before leaving IIPS.

#### ***Fee and other costs***

Incoming students from universities/institutes having mutual student exchange MoU with IIPS will be governed by the fee rules/regulations as laid down in the MoU. Incoming students from other universities/institutes will be governed by the following fee rules/regulations:

1. The tuition fee is to be paid within 15 days of the student's selection for the incoming exchange programme.
2. The tuition fee for students from developed countries for a course work of up to three months will be \$2000. The tuition fee for such students for a course work of up to six months will be \$4000.
3. The tuition fee for students from developing countries (excluding SAARC countries) for a course work of up to three months will be \$1500. The tuition fee for such students for a course work of up to six months will be \$2250.
4. The tuition fee for students from SAARC countries for a course work of up to three months will be \$1000. The tuition fee for such students for a course work of up to six months will be \$1500.
5. The tuition fee for students from developed countries for conducting joint research with IIPS faculty members for up to six months will be \$3000.
6. The tuition fee for students from developing countries (excluding SAARC countries) for conducting joint research with IIPS faculty members for up to six months will be \$2000.
7. The tuition fee for students from SAARC countries for conducting joint research with IIPS faculty members for up to six months will be \$1000.
8. If the incoming students for conducting joint research work with faculty members of IIPS also wish to do course work at IIPS, then they will have to pay an additional fee as listed in points 6, 7, and 8.
9. Students opting for field work training along with course work will have to pay an additional field work fee of \$1000.
10. Incoming students for conducting field work for their PhD dissertation in India will have to pay a one-time fee of \$1000. Such students will have limited access to the library and computer center at IIPS.
11. All other costs including but not limited to air fare, accommodation, meals, health insurance/expenditure, etc. will be borne by the student.

#### ***Refund of fees***

1. If a student withdraws from the incoming student exchange before the start of the programme, IIPS will deduct 20% of the paid amount as processing fee and refund the remaining amount to the student within 60 days of the request for refund.
2. If a student withdraws within 15 days of the start of the programme, IIPS will deduct 50% of the paid fee and refund the remaining fee to the student within 60 days of the request for refund.
3. If a student withdraws after 15 days of the start of the programme, IIPS will have the right not to refund any fee.

### **Appendix**

List of universities that may be contacted for signing of the MoUs for the incoming student exchange programme at IIPS:

1. The Herbert Wertheim School of Public Health and Human Longevity Science, University of California San Diego
2. University of California Berkeley
3. Pennsylvania State University
4. Harvard T H Chan School of Public Health
5. Johns Hopkins School of Public Health
6. School of Population and Global Health, McGill University
7. Center on Population Dynamics, McGill University
8. Department of Social Statistics and Demography, University of Southampton
9. University of Groningen
10. London School of Hygiene and Tropical Medicine
11. London School of Economics and Political Science
12. School of Demography, University of Sydney
13. Indian Institute of Remote Sensing, Dehradun
14. National Institute of Mental Health and Neurosciences, Bangalore
15. Indira Gandhi Institute of Development Research, Mumbai
16. Indian Statistical Institute, Kolkata
17. Center for Development Studies, Thiruvananthapuram
18. Delhi School of Economics, New Delhi
19. Christian Medical College, Vellore
20. Madras School of Economics, Chennai
21. Max Planck Institute for Demographic Research (only for PhD exchange programme)
22. IIASA/Vienna Institute of Demography (VID) (only for PhD exchange programme)
23. All India Institute of Medical Sciences, New Delhi (only for PhD exchange programme)
24. Indian Institute of Tropical Meteorology, Pune (only for PhD exchange programme)

## **ANNEXURE – VII**

### **GUIDELINE FOR SHORT DURATION FACULTY EXCHANGE PROGRAMME**

#### **About the programme:**

The faculty exchange programme aims to provide opportunities for interaction between well-known Indian and Foreign Institutions with IIPS. This is expected to create greater bond between these institutions as well as exchange of ideas in the fields of research, teaching, training and dissemination of research findings. This will also result in collaborative research which ultimately benefit the population at large.

IIPS will enter into faculty exchange agreement with leading institutions working in the similar areas both in India and abroad. The exchange of faculty between these institutions will be encouraged.

Not more than two members of faculty will be eligible for such programme in a year. IIPS will also host only maximum of two faculty in a year from other Institutions as part of the exchange.

#### **A. FOR MEMBERS OF IIPS FACULTY VISITING OTHER INSTITUTIONS**

##### **I. Eligibility:**

The following eligibility criteria apply to the applicant for the faculty exchange program:

1. Applicant must be a full-time member of faculty of the IIPS. The preference will be given to faculty at Assistant Professor and Associate Professor level.
2. Applicant must have a minimum of three years of teaching experience at IIPS.
3. Applicant should have three research publications in the relevant areas in reputed journals (with an impact factor score of above 0.5).
4. Applicant should NOT have availed any benefit from the faculty exchange program in the past three years.

##### **II. Submission of application:**

It is the responsibility of the faculty to identify the appropriate institutions where IIPS has entered into MOU for the faculty exchange programme. After receiving the response from the Institutions, the faculty may apply to the Director and Senior Professor for consideration under the faculty exchange programme. The proposal should include a research proposal on the academic work that will be accomplished during the stay at the host institution indicating the potential benefits to the faculty as well as to IIPS. Preference will be given to those faculty receiving partial assistance from the host Institutions.

##### **III. Selection Procedure:**

- The submitted application will be reviewed by a five-member committee under the chairpersonship of Director and Sr. Professor with four senior most professors.

**IV. Duration and number of outgoing faculties:**

- Maximum three months with the institutional funding
- This would be relaxed for those going with external funding.
- The faculty has to undertake a bond as per the GoI rules

**V. Funding:**

- Travel to and from on actual basis
- Lodging and boarding as per the GoI/Institute norms
- Local travel expenses as per the GoI/Institute norms
- Preference will be given when partial funding is received from the host institution.

**B. FOR INCOMING SCHOLARS TO IIPS:**

**I. Eligibility:**

The scholars from other Institutions where IIPS has understanding for the faculty exchange programme can apply directly to the Institute duly forwarded by the head of their institution.

The application received from the external institutions for incoming faculty will be reviewed by a five-member committee headed by the Director and Senior Professor with four senior most professors.

The maximum number of incoming faculty will not be more than 2 in a year with a maximum period of three months of stay for each scholar.

**II. Academic engagement at the IIPS:**

The scholar can participate and contribute to the academic life at IIPS under any of the Departments through

- 
- Teaching of courses
- Curriculum development
- Seminar/workshops/conferences
- Collaborative research and publications
- Public lectures

### **III. Documents of application form:**

The full-time faculty member at the host institution wishing to be considered as an applicant for the faculty exchange program should provide the following requisite (whichever is applicable) information:

1. A two-page curriculum vitae and a one-page applicant' profile
2. A research proposal should not be more than six pages and two references,
3. The research proposal should mention the purpose of the proposed research/teaching activity with the time frame,
4. Any other supporting documents or awards to be added separately with the application,
5. The potential source of funding for the visit

### **IV. Support from IIPS:**

- IIPS would support for Visa process, letter for recommendation, No Objection letters, Approval letters from the desk of International Relation Cell in the case of visiting faculty from Institutions outside India. For the visiting scholars from Indian Institutions, necessary administrative support for facilitating the visit will be carried out.
- The visiting scholars will be eligible for office space and other facilities within the Institute.
- No financial assistance will be available from IIPS for the visiting scholars.

### **Appendix- List of potential universities and Institution with whom IIPS may have MOU for faculty exchange programme**

1. TISS, Mumbai
2. Symbiosis, Pune (<https://www.scie.ac.in/faculty-program>)
3. Indiana university Global (<https://global.iu.edu/partnerships/faculty-exchange/index.html>)
4. University of Delaware (<https://facultyhandbook.udel.edu/handbook/41141-faculty-exchange-program>)
5. IIT-Madras (<https://www.iitm.ac.in/academics/study-at-iitm/exchange-Programmes>)
6. NIT Roorkee (<https://ir.iitr.ac.in/FacultyExchange>)
7. IIT  
([https://www.iitk.ac.in/oiold/index.php?option=com\\_content&view=category&layout=blog&id=157&Itemid=211](https://www.iitk.ac.in/oiold/index.php?option=com_content&view=category&layout=blog&id=157&Itemid=211)) Kanpur
8. The College of Mexico A.C. (<https://www.colmex.mx/en>)
9. Guttmacher Institute (<https://www.guttmacher.org/>)
10. Population Council (<https://www.popcouncil.org/>)
11. London School of Economics (<https://www.lse.ac.uk>)
12. UC Berkeley Public Health (<https://publichealth.berkeley.edu/academics/>)
13. Institute of Demography and Socioeconomics (<https://www.unige.ch/sciences-societe/ideso/>)



14. Department of Social and Political Sciences, Bocconi University ([https://www.unibocconi.eu/wps/wcm/connect/Bocconi/SitoPubblico\\_EN/Navigation+Tree/Home/faculty+and+research/departments/Social+and+Political+Sciences/](https://www.unibocconi.eu/wps/wcm/connect/Bocconi/SitoPubblico_EN/Navigation+Tree/Home/faculty+and+research/departments/Social+and+Political+Sciences/))
15. Max Planck Institute for demographic Research (<https://www.demogr.mpg.de/en>)
16. Asian Demographic Research Institute (<https://adri.shu.edu.cn/>)
17. Data-Pop Alliance (<https://datapopalliance.org/about/vision-and-members/>)
18. Department of Sociology, University of Oxford (<https://www.sociology.ox.ac.uk/#/>)
19. Federal Institute for Population Research (<https://www.bib.bund.de>)
20. School of Demography, Australian National University (<https://demography.cass.anu.edu.au/>)
21. Statistical Sciences Department, Sapienza, University of Rome (<https://www.dss.uniroma1.it/it>)
22. Department of Public Health and Infectious Diseases, Sapienza, University of Rome (<https://dspmi.uniroma1.it/elencopersonale>)
23. The French Institute for Demographic Studies (<https://www.ined.fr/en/>)
24. Social Science Research Institute, Duke University (<https://ssri.duke.edu/>)
25. School of Public Health, The university of Hongkong (<https://sph.hku.hk/en>)
26. School of Social Sciences, University of California, Irvine (<https://www.socsci.uci.edu/index.php>)
27. Social Research and Public Policy, NYU, ABU DHABI (<https://nyuad.nyu.edu/en/academics/divisions/social-science.html>)
28. Population Research Center, University of Texas at Austin (<https://liberalarts.utexas.edu/prc/about/overview.php>)
29. National Demographic Research Institute of the Netherlands (<https://www.knaw.nl/en/institutes/nidi>)
30. European Doctoral School of Demography (<https://www.eaps.nl/>)
31. Population and Just Societies Program (IIASA) (<https://iiasa.ac.at/web/popjus.html>)
32. Wittgenstein Centre (<http://www.wittgensteincentre.org/en/index.htm>)
33. Columbia Population Research Center (PRC) (<https://cprc.columbia.edu/>)

**GUIDELINES FOR INSTITUTE DEVELOPMENT FUND OF IIPS MUMBAI**

**Background**

International Institute for Population Sciences (IIPS) is a Deemed University and an autonomous organisation under the administrative control of the Ministry of Health and Family Welfare (MoHFW), Government of India. The Institute is funded by MoHFW through Grant in Aid.

The 74<sup>th</sup> meeting of Executive Council, IIPS approved the proposal to create an Institute Development Fund (IDF) with an objective to overcome the shortfall in fund for enhancing the infrastructural facilities as well as to act as a contingency whenever there is a dearth due to non-receipt of grants in time from the Ministry. This fund will be generated through the overhead charges the Institute collect from the research projects undertaken from various Ministries, UNFPA, UNICEF, BMGF and other National and International funding agencies. In addition, the Institute also carry out various training and consultancy programme. In addition, from the approved budget of the funding agencies, if there is provision for Faculty Time Fee or Consultancy Fee, one third is transferred to IDF.

The following revised guidelines will be applicable for the Institute Development Fund of IIPS

**A. Objectives of the Fund:**

1. The fund will also help the Institute to serve as contingency fund, which can be advanced whenever there is a monetary dearth due to non-receipt of the grants in time from the ministry. However, on receipt of grants the amount of advance shall be reimbursed to the fund.
2. To facilitate the students and faculty of the Institute for attending various international, national levels seminars, workshops, competitions to develop their academic career and future prospects based on a review system as modified by the Institute time to time
3. To develop the best human resources for teaching and research in the Institute by providing various opportunities for the existing faculty through various exchange programmes.
4. To develop research/teaching networks of Institutions within the country in the areas relevant to the Institute
5. To create research infrastructure.
6. To create and modernize facilities in the Institute.

**B. Sources:**

The sources of IDF are:

- a. Training programs, Faculty Development programs, etc.
- b. Projects and consultancy

### **C. Utilization:**

The Institute utilises the IDF on the following items:

1. Construction, Renovation of existing buildings and land scraping.
2. Purchasing of Capital goods, Other Equipment, Books and Journals.
3. Enhancing facilities for students and staff.
4. Establishment & Modernization of computer centre and other related IT facilities
5. Establishment of Short term visiting positions of scholars.
6. Enabling Faculty, Students and Staff to attend various conference, seminars, training programme helpful in enhancing their capacity.
7. To Develop higher level intellectual capacity of the Institute through various innovative mechanisms including developing networks of research/teaching institutions in the country.
8. Any other purpose in the interest of Institute with the approval of the Executive Committee.

Note: The Principal amount of IDF shall be used for non-recurring expenditure only in exceptional cases with the permission of the Chairperson, SFC and recurring expenditure shall be met out only from "interest amount" of the IDF. Unutilised interest amount of a financial year shall be merged with principal amount of the IDF on first April of next financial year.

### **D. Management of IDF**

The interest earned from the IDF to the tune of 30 per cent per annum can be utilised for the purpose as specified in point No. C as per the existing purchase rules as well as other guidelines for each activities as modified time to time. However, utilisation of an amount beyond 30 per cent of the interest earned from the IDF requires prior recommendation of the chairperson of the Standing Finance Committee and approval of the Chairperson of the Executive Council, IIPS.