

MINUTES OF THE 101ST EXECUTIVE COUNCIL MEETING OF THE INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES (IIPS), MUMBAI, HELD ON 11TH DECEMBER, 2015 AT NIRMAN BHAVAN, NEW DELHI

The 101st Executive Council meeting of the International Institute for Population Sciences (IIPS), Mumbai was held on December 11, 2015 at 2.30 p. m. at Nirman Bhavan, New Delhi. The meeting was chaired by Shri Bhanu Pratap Sharma, Secretary, Department of Health and Family welfare, Government of India, and Chairman, Executive Council, IIPS.

The following members attended the meeting:

1. **Shri Bhanu Pratap Sharma**
Secretary to the Government of India
& Chairman, Executive Council, IIPS,
Department of Health & Family Welfare,
Room No. 156-A, Nirman Bhavan,
NEW DELHI -110 108.
2. **Ms. Vijaya Srivastava**
Additional Secretary &
Financial Advisor
Ministry of Health & Family Welfare
Government of India,
R.No.244-A, Nirman Bhavan,
NEW DELHI # 110 108.
3. **Shri C.R.K. Nair**
Additional Director General
Department of Health & Family Welfare
Government of India,
Room No.243-A wing, Nirman Bhavan,
NEW DELHI # 110 108.
4. **Shri.P.C.Cyriac**
Deputy Director General (Statistics)
Department of Health and Family Welfare
Government of India,
Room no. 243/B, 'A' Wing, Nirman Bhavan,
NEW DELHI # 110 108.

5. **Dr. Faujdar Ram**
Director & Sr. Professor
IIPS, Deonar,
MUMBAI # 400 088.

6. **Dr. M.K. Kulkarni** - **Non Member Secretary**
Registrar
IIPS, Deonar,
MUMBAI # 400 088.

Ms. Navanita Gogoi, Director (Stats), Mr. S. Bandyopadhyay, Consultant, Mr. Aniket, J.S.O. from MoHFW and Mr. Ramchandra Rathod, Assistant Finance Officer, IIPS also attended the meeting.

Dr. S. Parasuraman, Director, Tata Institute of Social Sciences, Prof.(Mrs.) Vasudha Kamat Vice Chancellor, S.N.D.T University, Prof. Dileep Mavalankar, Director, IIPH, and Dr. Shireen J. Jejeebhoy, Senior Program Associate, Population Council, could not attend the meeting due to prior commitments:

ITEM NO.1 **Confirmation of the minutes of the 100th Meeting of the Executive Council Meeting held on the April 15, 2015.**

The minutes of the 100th meeting of the Executive Council of International Institute for Population Sciences held on April 15, 2015, as approved by the Chairman were circulated among the members of the Executive Council and as there were no objections from the members, the minutes were confirmed.

ITEM NO.2 **Action taken on the decisions of the 100th Executive Council meeting held on April 15, 2015.**

- Prof. F. Ram, Director IIPS reported that the Institute replied to audit paras and letter has been sent to C and AG and to MoHFW and also rejoinder is being prepared and will be sent very soon.
- While discussing on Administrative and Governance issue of IIPS, Mr. C. R. K. Nair (ADG, MoHFW) suggested that the Bye-Laws of IIPS need to be revisited for modification, as the provisions have become inadequate for addressing some of the current issues. Accordingly, Chairman advised that it should be redrafted and submitted for approval to the Executive Council and MoHFW.

- The Executive Council noted the decision of the SFC meeting on 18th November, 2015, to depute an audit team from MoHFW to IIPS for a thorough audit as there appears to be quite a lot of administrative and financial issues needing audit. The EC suggested that the audit team will also provide guidance on record keeping and audit para related issues.
- Regarding infrastructure development projects, IIPS is liaising with the O/o the Chief Minister of Maharashtra for getting necessary approvals from the Municipal Corporation of Greater Mumbai (MCGM).
- As approved in the last meeting, four new members have been nominated to the Academic Council of IIPS.
- Regarding Cadre Review, the EC advised the IIPS to submit to the Ministry specific proposals with proper justification. If issues of upgradation of posts and pay revision are with only a few Cadres/Posts, there is no need for Cadre Review. In such a situation, separate proposal for certain specific posts may be resubmitted with comments of IIPS.

The Chairman instructed that reporting of matters on Action Taken must be done in tabular form. While the ATR must be brief, the action points and the action taken should be recorded in a self-explanatory manner. The action points arising out of previous meetings should also be included in the ATR, if they have not been fully disposed off.

ITEM NO.3

Recommendation for adoption of the Annual Report for the year 2014-15.

The Executive Council discussed, in detail, the Annual Report for the year 2014-15 and recommended for placing it before the General Council for consideration and approval. It was suggested that some color photographs must also be incorporated in the Report in future.

ITEM NO.4

Approval for running the department of Extra Mural Studies and Distance Education on yearly basis and sanction of expenditure for the year 2015-16.

The Standing Finance Committee at its meeting held on November 18, 2015 considered the proposal and approved continuation of the Department of Extra Mural Studies (EMS) and Distance Education for the year 2015-16.

The Executive Council discussed in detail about the functioning and progress of EMS department which is on Self Financing (Project) and approved the proposal for continuation and proposed expenditure of Rs. 26.25 lacs.

ITEM NO.5

Approval of Revised Estimates 2015-16.

The Executive Council, based on the recommendations of the Standing Finance Committee, approved the Revised Estimates for the year 2015-2016 as follows:

	(In lakhs)
1 Non-Plan	₹ 1501.00
2 Plan -	₹ 746.00

	₹ 2247.00
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On a query by the Addl. DG(Stats.), IIPS mentioned that while the releases from the Ministry for salary purposes have not been adequate to meet the salary expenditure till now, they have utilized a portion of the interest earned on GPF contributions for salary purposes. The Chairman observed that diversion of GPF money including interest thereon is a serious matter. This matter may also be looked into by the audit team being sent from the Ministry. The Chairman also advised that salary of any employee should not be held back; and to ensure timely disbursement of salaries, sufficient funds should be claimed from the Ministry on time.

IIPS was also advised to seek approval of the EC for re-appropriation of funds from one expenditure head to another, if the Director has not been empowered to this effect. Such re-appropriation without required authority would amount to misappropriation of funds.

ITEM NO.6

Approval of Budget Estimates for the year 2016-17.

The Executive Council considered and approved the Budget Estimate for the year 2016-2017:

		(In lakhs)
1. Non-Plan		₹ 1965.00
2. Plan -	Capital ₹200.00	
	General ₹ 718.00	₹ 918.00

		₹ 2883.00
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ITEM NO.7

Approval of Audit Report & Audited Annual Accounts of Projects Funded by Outside Agencies for the year 2014-15.

While approving the Audit Report & Annual Accounts of projects funded by outside agencies, the EC advised IIPS that they should explicitly seek approval of the EC for the Audit Report & Annual Accounts of projects funded by the Government also.

ITEM NO.8

Approval of continuation of Research Projects.

The Executive Council noted the following ongoing research projects:

1. Population Scenario in India: Long Term Perspectives.
2. Estimation of Vital Rates for Bombay Presidency in Colonial Period.
3. Magnitude, Causes and Consequences of Kala-Azar in India.
4. Use of Verbal Autopsy for Assessing Causes of Death in Amravati District of Maharashtra.
5. Historical Trends and Patterns of Population and Development in India: A District level Analysis.
6. Changes in Household Amenities and Assets in India: A Census Based Study.
7. A Comparative Study of Two Different Methods of Data Collection Used in Large Scale Survey in India.

The Executive Council reviewed the progress of the projects. The Executive Council advised IIPS that they should seek prior approval of the EC for continuation of 'Outside Funded Projects' as is done in the case of Government funded projects.

It was pointed out that the time line should also be reported with progress and completion of project must be monitored against the time line. It was also mentioned that while reporting these projects, other related details such as date of initiating, date of completion etc. should be mentioned. Regarding project no. 7, the EC was of the view that if the project has not been initiated, it should be dropped and reported to EC accordingly.

ITEM NO.9

Reporting of progress on Infrastructure Development project of IIPS.

Chairman advised to co- ordinate with appropriate authorities and try to get the necessary approvals as early as possible.

ITEM NO.10

Reporting of the matters to the Executive Council.

IIPS reported that the funds for NFHS-4 from Bill & Milinda Gates Foundation were erroneously credited to the general accounts, while it should have been credited in a separate account as the funds were under FCRA. The Auditor of the Institute has suggested to transfer the money from general accounts to FCRA account, but it is not considered appropriate. The EC advised IIPS to sort out the matter in consultation with the auditor and in accordance with the provisions of FCRA and report back to the EC in the next meeting.

The meeting ended with vote of thanks to the chair.

MM
