

**MINUTES OF THE MEETING OF THE BOARD OF STUDIES AND RESEARCH
OF THE INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES HELD
ON JUNE 14, 2021 .**

The meeting of the Board of Studies and Research was held on June 14, 2021 at 11.00 AM through virtual mode, and was chaired by Prof K. S. James, Director and Senior Professor, IIPS. At the outset, the chairman extended warm welcome to all members and external experts to the meeting of Board of Studies and Research (BOSR). **The list of members attended the meeting is given in Annexure I**

Prof. K.S James, Chairperson of Board of Studies and Research requested Prof. R.B Bhagat, Member-Secretary to proceed with the agenda.

Agenda Item No.1: To confirm Minutes of the meeting of Board of Studies and Research held on November 10, 2020 .

The members confirmed and approved the minutes of the meeting of BOSR held on November 10,2020.

Agenda Item No.2: Action taken on the Minutes of Board of Studies and Research Meeting held on November 10, 2020 .

Action taken were noted .

Agenda Item No.3: Revision of Ph .D Rules and Regulations .

Ph .D coordinator presented the proposal of the revised guideline . The BOSR recommended the proposed changes to be placed before the Academic council for approval .

Sr. No.	Existing	Proposed	Remarks
1	The International Institute for Population Sciences (IIPS) offers the following research programmes in Population Studies and Biostatistics and Demography: i) M.Phil. in Population Studies Biostatistics & Demography ii) Integrated M.Phil. and Ph.D. in Population Studies / Biostatistics & Demography iii) Direct Ph.D. in Population Studies/ Biostatistics & Demography	1. Ph.D. in Population Studies / Biostatistics & Demography The International Institute for Population Sciences (IIPS) offers the following research programmes in Population Studies, and Biostatistics and Demography: i) Ph.D. in Population Studies ii) Ph.D. in Biostatistics & Demography iii) Part-time Ph.D in Population Studies iv) Part-time Ph.D. in Biostatistics & Demography	Recommended.

2	<p>2.1. Eligibility criteria: Candidates having M.Phil. in Population Studies or Demography or Bio-Statistics & Epidemiology/Demography of a recognised university with at least B+ or 55% of aggregate marks in all subjects are eligible to apply. The upper age limit is 30 years for this programme. Marks and age are relaxable for candidates belonging to reserved categories and women as per GOI rules.</p>	<p>2. Eligibility criteria: Candidates having MPS in Population Studies/ M.A/M.Sc. in Population Studies/MSc in Biostatistics & Demography/MPhil in Population Studies/ Biostatistics & Demography of a recognised university with at least B+ or 55% of aggregate marks in all subjects are eligible to apply. The upper age limit is 30 years for this programme. Marks and age are relaxable for candidates belonging to reserved categories and women as per GOI rules.</p>	<p>Recommended with suggestion to add Master Degree in any discipline with atleast one paper/ course/ subject in Population Studies/ Demography/ Biostatistics/Health Statistics</p>
3	<p>Ph.D students shall submit the half yearly progress report and appear before the Research Advisory Committee formulated at the Institute by the Director once in six months to make a presentation of the progress of his/her work for evaluation and further guidance.</p>	<p>The Ph.D students on completion of six months will have to submit half yearly progress report to the Guide and Advisory Committee Members in the month of January and July every year along with the semester fee receipt. A student whose joining date falls between July to December will submit progress report in the month of January and student whose joining date falls between January to June will submit progress report in the month of July.</p>	<p>Recommended</p>
4	<p>Fellows are required to submit the contingency claim for each year and no claim will be considered after completion of fellowship period.</p>	<p>A Ph,D Student is required to submit the contingency claim along with all the necessary documents after completion of one year in the month of January and July irrespective of the date of joining. A student whose joining date falls between July to December will submit contingency claim in the month of January and student whose joining date falls between January to June will submit contingency claim in the month of July.</p>	<p>Recommended</p>

In addition to the above items, Prof. T.V Sekher presented the recommendations of the committee constituted by the Director & Sr. Professor to restructure the course work for the

Pre-PhD programme at IIPS. The report presented was basically on the structure of the course work, papers offered and the period of course work. The members of the BOSR gave their views and opinions on the report, and it was recommended that the report may be placed in the Academic Council.

Agenda Item No.4: Inclusion of fees under Miscellaneous Fee Structure for various categories for all courses.

OTHER FEES (MISCELLANEOUS)	PROPOSED (RS.)
1. Duplicate Marksheet Fee	400.00
2. Transcript Postal Charges (with in India) per address	150.00
3. Transcript Postal Charges (Abroad) per address	2000.00
3. Verification of Degree/Grade Card of alumni by private agency	2000.00

The BOSR recommended the above fees to be placed in the Academic Council. The BOSR also suggested to re-look into the degree verification fees to make sure that it does not affect the job prospects of the students.

Agenda Item No.5: Review the progress of internally and externally funded research projects of the Institute.

The BOSR reviewed the progress of the following ongoing projects and their timelines:

Internal Funded Projects

Sr No	Name of Project	Co-ordinators	Start Date	Completion Date	Progress Submitted/Remark
1	Geo-Spatial Mapping at Village and Ward Level in Uttar Pradesh	Dr. L.K. Dwivedi, Dr. S. Unisa and Mr. Anjani Kumar Mishra	Apr-21	Sep -21	Ongoing; Progress Report Submitted. Extension proposed upto March 2022
2	Estimation of Internal Migration in India and its States, 1971-2011	Dr. Reshmi, Dr. R. B. Bhagat	Apr-20	Sep-21	Ongoing; Progress Report Submitted. Extension proposed upto June 2022.
3	Health expenditure on breast cancer treatment in women. A study from sector tertiary Cancer Center	Prof S. K Mohanty	Jan-21	Jun-21	Ongoing; Progress Report Submitted
4	Projection of district level annual population by quinquennial age group and sex from 2011 to 2031 in India" for the month of Jan 2021	Dr. Murali Dhar	Oct-20	Mar-21	Ongoing; Progress Report Submitted. Extension proposed upto September 2021.

5	Coping Mechanism during Covid-19 Pandemic in Unorganized Sector: A Qualitative Investigation in Mumbai Metropolitan	Dr. Dhananjay Bansod, Dr. Prakash Fulpagare, Dr. Suresh Jugari	Mar-21	Dec-21	Ongoing; Progress Report Submitted
6	Longitudinal Survey of Maternal and Infant Nutrition in Maharashtra	Dr. S. Unisa, L.K Dwivedi, Mr. Sarang P, Dr. Preeti Dhillion	Jan-21	Mar-22	Ongoing ; Progress Report Submitted
7	Assessment of Quality of Mortality Data from Large Sample Surveys in India	Prof. Usha Ram, Dr. Manas Pradhan	July 2019 (18 Months)	Mar-22	Ongoing; Progress Report Submitted
8	Estimation of child mortality and immunization coverage at district level in India	Prof. K.S.James , Dr. L.K. Dwivedi	Jul-21	June 2023	Ongoing; Progress Report Submitted
9	Health and Burden Associated with Arsenic Contamination of water in West Bengal	Prof K C Das and Md Illias Sheikh			The project could not start because of pandemic. This is completely based on field work and primary data. The Co-ordinators have already communicated to drop the project due to uncertainty due to COVID. It was suggested to drop this project.
10	Access to Utilization of RCH Services during Covid 19 Pandemic: A MultiCenter Study	Prof.Usha Ram and Manas Pradhan	July 2020	March 2021	Completed
11	Causes and Consequences of out-Migration from Middle Ganga Plain	Archana roy, R.B Bhagat, K.C.Das, Sunil Sarode, R.S.Rashmi	Oct-18	Mar-21	Completed

EXTERNAL PROJECTS

Sr No	Name of Project	Co-ordinators	Start Date	Completion Date	Progress Submitted/ Remark
1	NATIONAL FAMILY HEALTH SURVEY -5 NFHS	K.S.James, B. Paswan, S.K.Singh, H.Lhungdim, Chander Shekhar, L.K. Dwivedi and Sarang P.	Jan-19	May-21	Ongoing
2	Longitudinal Ageing Study in India (LASI)	P. Arokiasamy, D.A.Nagdeve, T.V.Sekhar, S.K.Mohanty, A.Chattopadhyay, Diptil Govil and Sarang P.	2016	-	Ongoing
3	Global Youth Tobacco Survey - 4	B.Paswan, H.Lhungdim, R. Nagrajan, Murali Dhar and Pralip k. Narzary	Apr-18	Jun-21	Ongoing
4	Study of Global Aging and Adult Health (SAGE) India,	P. Arokiasamy, H.Lhungdim, T.V. Sahekhar, Murali Dhar, Archana Roy	Jun-16	-	Ongoing
5	Midline Rapid Assessment of SWABHIMAAN women's Nutrition Demonstration in Phase 3 States (Bihar, Chhatisgarh and Odisha)	Sayed Unisa, Laxmikant Dwivedi, Dipti Govil, Saran P, R.S. Reshmi	Jan-21	-	Ongoing
6	Gender Equity and Health (GEH) Project	Prof K.S James, Prof. Abhishek Singh, Dr. Kaushalendra Kumar	Nov-18	Jun-21	Ongoing
7	Longitudinal Ageing Study in India- Vision Intervention Study (LASI-VIS)	P. Arokiasamy, S.K.Mohanty, and Sarang P.	Feb-21	Jan-22	Ongoing
8	Protection of children affected by seasonal migration : A study in Jalna disreict of Maharashtra	K.C.Das, R.B Bhagat and A.K Roy	Jan-20	Sep-21	Ongoing

9	Demographic and Health Surveys and it's Quality in India: A Programme to Develop Survey Research" (Population Council)	Prof. L. K Dwicedi	Apr-20	Mar-21	Ongoing
10	Exemplars in maternal and newborn mortality reduction in India	Prof. Usha Ram, Manoj Alagarajan, Prof. K.S. James	Dec-20	Mar-22	Ongoing
11	Comprehensive Report on Sexual and Reproductive Aspects of Youth in India based on Data from NFHS-UNFPA	K.S.James, L.K Dwivedi, P.Dhillon	Mar-20	Dec-20	Completed
12	Integrating Aging Reserch with Policy and Programmes in India-UNFPA	K.S.James, D. Govil,H Sahoo	Mar-20	Dec-20	Completed
13	CNNS Knowledge Network Project	Pro. Sayeed Unisa, Dr. Harihar Sahoo, Dr. Preeti D.	Oct-19	Dec-20	Completed
14	Tribal Health: District Factsheet Project	Prof. Usha Ram, Dr. Manas Pradhan, Prof, K S James	Nov-19	Sep-20	Completed
15	Immunization Coverage Study in Maharashtra (ICM) Lessons learned and way Forward	Dr. Dhananjay Bansod, Shri Prakash Phulpagare, Prof. S.K Singh, Prof. K.S James	Apr-16	Apr-20	Completed
16	Reproductive Health Indicators for Selected Districts from NFHS-4	K.S. James and Manoj Alagarajan	Oct-19		Completed
17	Child Marriage in Maharashtra: Pattern, Trend and Consequences	K.C. Das	Aug-19		Completed
18	The Harmonized Diagnostic Assessment of Dementia for the Longitudinal Aging Study in India (LASI-DAD Study) (2016-2021) in collaboration with University of Southern California and All India Institute of Medical Sciences	P. Arokiasamy and Sarang Pedgaonkar T.V. Sekher and Sarang Pedgaonkar	2016 2020	2020 2021	Wave-1 Completed

Agenda Item No.6 : New Project Proposal.

The following new projects were presented and discussed in the BOSR meeting

(Internally Funded)

Sr No	Name of Project	Co-ordinators	Start Date	Completion Date	Discussion /Remarks
1.	Cost of treating gastrointestinal cancer and the burden of treatment on patient's household	Dr T R Dilip, Dr Shailesh Shrikhande, & Dr Manish Bhandare	(Tentative) Sept'21	Aug'23	Dr. T R Dilip made presentation of the project proposal. The suggestions and opinions raised by the members were noted. Recommended to be placed before Academic Council.
2.	Demography of Polygyny in India	Dr. Harihar Sahoo, Dr. R. Nagarajan)	Aug'21	July'23	Dr. R. Nagarajan made presentation of the project proposal. The suggestions and opinions raised by the members were noted. Recommended to be placed before Academic Council.
3	Publication of Book and papers in peer reviewed journals based on data from MGP project (Causes and Consequences of Out Migration from the Middle Ganga Plain) By: Department of Migration and Urban Studies	Dr. Archana Roy	Aug'21	Apr'22	Recommended to be placed before Internal Project monitoring committee as it is a publication proposal
4	Small area estimates of COVID-19 disease in India: what we missed	Dr. Suryakant Yadav, Dr. Dilip T. R.	June'21	May'22	Dr. Suryakant Yadav made presentation of the project proposal. The suggestions and opinions

					raised by the members were noted. Recommended to be placed before Academic Council.
5	Projection of Annual Cancer Incidence at District Level by quinquennial age group and sex from 2021 to 2031 in Maharashtra	Dr. Murali Dhar Co-PI: Dr. Atul Budukh, Professor, Epidemiology, Centre of Cancer Epidemiology, TMC, Navi Mumbai	18 months	Project proposal re-submitted as per the suggestions of Academic Council	As it was considered in the last Academic Council meeting, it is suggested to start the project.
6	Socio-Economic Implications Of Low Fertility In India	D. A. Nagdeve, C. Shekhar, S.K. Mohanty & M.R. Pradhan	24 months October 2021	October 2023	Recommended to be placed before Internal Project monitoring committee as it is a publication proposal

Externally Funded

1	NCD Screening and Treatment Inequalities among Older People in India: A Quantitative Study	Dr. Dilip T.R., Dr. T.V. Sekher, Dr. Aravinda Guntupalli, Dr. Sara Mac Lennan	Apr '21	July '21	Noted. Recommended to place before Academic Council.
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Agenda Item No.7: Proposal to provide consolidated mark-sheet, transcript and transfer-cum-migration-conduct-certificate along with degree certificate for the qualifying students of PG & M.Phil from the Academic Year 2020-21 onwards.

The BOSR was briefed by Assistant Registrar (Academic) on the need for providing the above documents. Considering the larger interest of students, the BOSR recommended the matter to be placed in the Academic Council for final approval.

Agenda Item No.8 : Admission cancellation procedure for the academic courses .

At the moment there is no guidelines for admission cancellation at IIPS . It was discussed that there is a need to incorporate admission cancellation procedure for the academic courses in the light of smooth functioning of academic administration . The BOSR recommended to be placed in the Academic Council for final approval .

Agenda Item No.9 : Proposal regarding enhancement in fees for MA (Population Studies) Distance Learning Course .

Prof.K.C Das, Incharge EMS, informed the members that MA distance learning is a self-financed course and the last revision of the course fee was done in the year 2016 . As per the last revision, the course fee for Indian students was Rs . 15,000/- , and it is proposed to revise to Rs.22,000/- and for foreign students the course fee was Rs US\$ 2000/- , and it is proposed to revise it to\$2500 .

Recommended Revised Fee structure of MA Distance Learning Course

Indian students	Present (₹)	Recommended (₹)
Processing Fee	500	600
Tuition Fee (Course Fee) *	15000	22000
Contact Programme Fee	600	1000
Examination Fee (per paper)	200	300
Degree Certificate Fee	200	300
Convocation Charges	500	600
Course Extension Fee	7500	11000
Re-examination Fee	500	600
Viva - Voce Examination Fee	Nil	300
Re-evaluation Fee (per paper)	500	600
Provisional Certificate Fee	100	200
Transcript Fee	500	600
Duplicate Certificate	800	1000
Duplicate ID Card	100	200
Library Remote Access Fee (Non - Refundable)	Nil	1000
Library use deposit (Refundable)	Nil	2000
Term Paper Submission Fee	Nil	600
Bonafide certificate	Nil	300
Record Verification fee	Nil	300

Foreign students	Present (US \$)	Recommended (US \$)
Processing Fee	25	25
Tuition Fee (Course Fee) *	2000	2500
Contact Programme Fee	100	100
Examination Fee	100 (for all papers)	10Per paper
Degree Certificate Fee	Nil	50
Convocation Charges	Nil	50
Course Extension Fee	1000	1250
Re-examination Fee	50	10Per paper

Viva-Voce Examination Fee	Nil	20
Re-evaluation Fee (per paper)	Nil	20
Provisional Certificate Fee	Nil	50
Transcript Fee	Nil	25
Duplicate Certificate	Nil	25
Duplicate ID Card	25	25
Library Remote Access Fees (Non-Refundable)	Nil	100
Library use deposit (Refundable) #	Nil	100
Term Paper Submission Fee	Nil	50
Bonafide certificate	Nil	50
Records verification fee	Nil	50
* Includes Tuition fee & cost of study materials		
50% Concession on Tuition fees to the distance learners from SAARC Countries .		
# This facility only for those who come at IIPS physically to avail library facility and borrow the books		

The BOSR had agreed to enhancement of fees for MA Distance Learning Course and recommended to place in the Academic Council for approval .

Agenda Item No .10 : Reporting of matters regarding measures adopted during the COVID period for the academic programmes of IIPS .

1. Institute conducted online classes for the first and second year students of all courses .
2. The first and third semester exams were conducted online and the mode of exam was 'Open Book Exam' .
3. The viva voce examination for the first year students was conducted online in the month of March and April 2021 .
4. The final exams of second year students, dissertation synopsis presentation of MA/MSC and MBD students were conducted offline .
5. The term paper synopsis presentation of MPS students and dissertation synopsis presentation of MPhil students were conducted online in the third week of May 2021 .

The BOSR was briefed by the Controller of Examinations on the above issues, and it was informed that the Institute has followed the guideline issued by UGC time to time . It suggested to place the matter before the Academic Council for information .

Agenda Item No .11 : Any other item with the permission of the Chair .

As there were no other points to discuss, the meeting ended with a vote of thanks to the Chair .



(Prof. R.B. Bhagat)
Member-Secretary



(Prof. K.S. James)
Director & Sr.Professor, and
Chairperson, BOSR, IIPS

ANNEXURE - I

1)	Prof. K.S. James	-	Chairperson
2)	Prof. R.B. Bhagat	-	Member-Secretary
3)	Prof. Sayeed Unisa	-	Member
4)	Prof. D.A. Nagdeve	-	Member
5)	Prof. H. Lhungdim	-	Member
6)	Prof. K.C. Das	-	Member
7)	Prof. T.V. Sekher	-	Member
8)	Prof. R. Nagarajan	-	Member
9)	Prof. Chander Shekhar	-	Member
10)	Prof. Abhishek Singh	-	Member
11)	Prof. Murali Dhar	-	Member
12)	Dr. Dhananjay W. Bansod	-	Member
13)	Dr. Laxmi Kant Dwivedi	-	Member
14)	Dr. Suryakant Yadav	-	Member
15)	Dr. Preeti Dhillon	-	Member
16)	Prof. Sanghamitra S. Acharya	-	Member
17)	Dr. M. Sivakami	-	Member
18)	Mr. Sudarshan Bhadra	-	Invitee