

**F. No. B-12019/2/2016-Stats (IIPS) / E. No 3047082**

**Government of India  
Ministry of Health and Family Welfare  
Department of Health and Family Welfare  
(Statistics Division)**

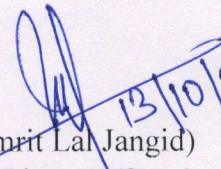
R.No.317, 3rd Floor,  
IRCS Building, Red Cross Road, N.D.  
Dated the 13<sup>th</sup> October, 2025

**OFFICE MEMORANDUM**

**Subject: Minutes of 94<sup>th</sup> Standing Finance Committee (SFC) Meeting of IIPS, Mumbai, held on 1<sup>st</sup> October, 2025, under the Chairmanship of Additional Secretary & Financial Advisor, Ministry of Health and Family Welfare, Government of India - reg.**

The undersigned is directed to forward herewith the minutes of the 94<sup>th</sup> Meeting of Standing Finance Committee (SFC) of IIPS, held on 01-10-2025 at 3.30 PM under the Chairmanship of Additional Secretary & Financial Advisor, Ministry of Health and Family Welfare, Government of India, in his chamber at Nirman Bhawan, New Delhi, for further circulation among all the members of the SFC.

2. This issues with the approval of Competent Authority.

  
(Amrit Lal Jangid)  
Director (Stats)

To,  
Director & Sr. Prof. (Additional Charge),  
International Institute for Population Sciences,  
Govandi Station Road, Deonar,  
Mumbai - 400088.

**Copy to:**

1. Sr. PPS to AS&FA, MoHFW
2. PPS to DG(Stats), MoHFW
3. PPS to CD (Stats), MoHFW



**MINUTES OF THE NINETY-FOURTH MEETING OF THE STANDING FINANCE COMMITTEE (SFC) OF THE INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES (IIPS), MUMBAI**

The Ninety-fourth meeting of the Standing Finance Committee (SFC) of the International Institute for Population Sciences (IIPS), Mumbai was held under the Chairmanship of Shri Hoveyda Abbas, AS&FA, MoHFW on 1<sup>st</sup> October, 2025 at 3.30 PM in his chamber at Nirman Bhawan, New Delhi. The list of participants who attended the meeting is enclosed at Annexure-I.

2. After deliberation on the item-wise agenda in the meeting, decisions taken are given below:

**Agenda No.1: Confirmation of the minutes of 93<sup>rd</sup> meeting of the Standing Finance Committee held on 18<sup>th</sup> October 2024.**

The minutes of the 93<sup>rd</sup> meeting of the Standing Finance Committee of IIPS, Mumbai held on 18<sup>th</sup> October, 2024, as approved by the Chairperson and circulated among the members were confirmed.

**Agenda No.2: Action taken on the decisions of the 93<sup>rd</sup> meeting of the Standing Finance Committee held on 18<sup>th</sup> October 2024.**

The Standing Finance Committee noted the action taken on the decisions of the 93<sup>rd</sup> meeting of the Standing Finance Committee held on 18<sup>th</sup> October 2024. The Chairman suggested that detailed proposal on "Implementation of Medical Facilities in IIPS" may be submitted in the next SFC meeting.

**Agenda No.3: Approval of Audit Report and Audited Annual Accounts of IIPS Main a/c. for the financial year 2024-25.**

The Standing Finance Committee considered and recommended for placing the Audit Report and Audited Annual Accounts of IIPS Main a/c. for the financial year 2024-25 in the forthcoming Executive Council meeting. Considering the audit qualifications and discussions, the Chairperson suggested the following points:

- i. A format should be prepared and sent to CPWD at the end of each financial year for a confirmation of the balance.
- ii. Since the C&AG audit opinion is not attached in the Audited account of the IIPS, the Statutory Auditor is requested to check with the C&AG whether the IIPS is exempted from any supplementary audit, if so, then the same may be confirmed.

**Agenda No.4: Approval of Audit Report and Audited Annual Accounts of the sponsored projects funded by the outside agencies for the financial year 2024-25.**

The Standing Finance Committee considered and recommended for placing the Audit Report and Audited Annual Accounts of the sponsored projects funded by the external agencies for the financial year 2024-25 in the forthcoming Executive Council meeting.



**Agenda No.5: Approval of the Revised Estimates for the year 2025-26.**

The Standing Finance Committee considered and recommended for placing the Revised Estimates for the year 2025-26 of Rs. 62.50 crores in the forthcoming Executive Council meeting. The details are as under:

(Rs. In

Lakhs)

Particulars	RE-2025-26 (IIPS)
Grant-in-aid General	Rs. 3,054.00
Grant-in-aid for Creation of Capital Assets	Rs. 1,412.00
Grant-in-aid Salaries	Rs. 1,784.00
<b>Total</b>	<b>Rs. 6,250.00</b>

**Agenda No.6: Approval of the Budget Estimates for the year 2026-27.**

The Standing Finance Committee considered and recommended for placing the Budget Estimates for the year 2026-27 of Rs. 64.39 crores in the forthcoming Executive Council meeting. The details of BE 2026-27 are as under:

(Rs. In Lakhs)

Particulars	BE- 2026-27 (IIPS)
Grant-in-aid General	Rs. 3,373.00
Grant-in-aid for Creation of Capital Assets	Rs. 1,169.00
Grant-in-aid Salaries	Rs. 1,897.00
<b>Total</b>	<b>Rs. 6,439.00</b>

**Agenda No.7: Extension of Gol Fellowship to PhD Students for fifth year:**

The Standing Finance Committee considered and recommended placing the extension of Gol Fellowship to below mentioned PhD students for fifth year in the forthcoming Executive Council meeting. Further, the extension may not be given directly but the committee while recommending for extension should adopt strict quality criteria. IIPS may examine the provisions followed by other similarly placed institutes, as well as the relevant UGC regulations, to ensure harmonization concerning the extension of the fellowship to the fifth year. Accordingly, the matter may be appropriately addressed before placing the agenda in the next Executive Council meeting.

The details are as under:

Sr. No.	Name of Students	Date of Joining	Date of Completion 4 <sup>th</sup> year	Date of Extension required for six months	Financial Implications for Six months (Rs.) (Approx)
1	Vinod Kumar	06.09.2021	05.09.2025	06.09.2025 to 05.03.2026	3,20,040
2	Chandrima Paul	06.09.2021	05.09.2025	06.09.2025 to 05.03.2026	3,20,040
3	Rufi Shaikh	06.09.2021	05.09.2025	06.09.2025 to 05.03.2026	3,20,040
4	Raghunath	06.09.2021	05.09.2025	06.09.2025 to	3,20,040



	Mandi			05.03.2026	
5	Ali Abbas Rizvi	06.09.2021	05.09.2025	06.09.2025 to 05.03.2026	3,20,040
6	Chandan K. Hansda	06.09.2021	05.09.2025	06.09.2025 to 05.03.2026	3,20,040
7	Priyanka Kumari	06.09.2021	05.09.2025	06.09.2025 to 05.03.2026	3,20,040
8	Aditi Chakraborty	06.09.2021	05.09.2025	06.09.2025 to 05.03.2026	3,20,040
9	Jhumki Kundu	06.09.2021	05.09.2025	06.09.2025 to 05.03.2026	3,20,040
10	Aparna Roy	06.09.2021	05.09.2025	06.09.2025 to 05.03.2026	3,20,040
11	Niharika Awasthi	06.09.2021	05.09.2025	06.09.2025 to 05.03.2026	3,20,040
12	Venkata Raja Malla	06.09.2021	05.09.2025	06.09.2025 to 05.03.2026	3,20,040
	<b>Contingency Charges</b>				1,23,000
<b>TOTAL (Including SRF, House Rent Allowances and Contingency for 6 months)</b>					<b>39,63,480</b>

**Agenda No.8: Increase in the Rate of HRA for PhD and Post-Doc Fellow (PDF) Students from 27% to 30% w.e.f. 1<sup>st</sup> January 2024.**

The Standing Finance Committee considered and recommended for placing the proposal to increase the HRA from 27% to 30% for PhD & PDF students w.e.f. 01.01.2024, in the forthcoming Executive Council meeting.

**Agenda No.9: Approval for Implementation of Grant of Notional Increment on 1<sup>st</sup> July/1<sup>st</sup> January to the employees who retired/are retiring from Central Govt. service on 30<sup>th</sup> June/31<sup>st</sup> December respectively for the purpose of calculating the pensionary benefits admissible.**

The Standing Finance Committee considered and recommended for placing the proposal for Grant of Notional Increment on 1<sup>st</sup> July/1<sup>st</sup> January to the employees who retired/are retiring from Central Govt. service on 30<sup>th</sup> June/31<sup>st</sup> December respectively for the purpose of calculating the pension admissible to the eligible employees, in the forthcoming Executive Council meeting.

**Agenda No.10: Approval of financial implications for increasing the retirement age of Faculty members from 62 to 65 years as per UGC norms.**

The SFC noted that the proposal is presently being examined by the Ministry and, therefore, need not be taken up in this meeting. However, the SFC advised that the clarifications sought by the Ministry may be furnished for further examination.

**Agenda No.11: Approval for collecting Processing Fee charges for data dissemination.**

After discussion, the committee suggested that the proposal needs to be aligned with the data dissemination policy and protocol followed by the MoSPI for different



stakeholders. Further, the fee charged should be in sync with other data dissemination agencies. Therefore, the revised proposal be prepared and put up in the next SFC.

**Agenda No.12: Approval for NIDP Phase 1: Cost Component over and above the tendered amount.**

After discussion, the SFC suggested that the details of additional cost component vis-à-vis the Detailed Project Report (DPR) along with detailed justification / clarification and detailed note on Revised Cost Committee (RCC), if applicable, may be sent to the Ministry for examination. Further, the following may also be submitted to the Ministry:

- i. Cost due to changes in Statutory Rate, Plinth Area Rate (PAR), Provident Fund, and ESIC, etc.
- ii. Cost due to modification in the design.
- iii. Cost due to change in scope of work.

**Agenda No.13: Approval for New Faculty Posts on contract basis to Advance Teaching in Survey Research and Data Analytics.**

After discussion, the Chairperson noted that these posts are for the new course required to be implemented as per the NEP 2020. Hence it was suggested that a proposal for creation of new posts may be placed before next SFC meeting, along with the NEP Proposal.

**Agenda No.14: Approval for Levying Application Fee by Institutional Review Board (IRB) for New Projects.**

After discussion, the Chairperson suggested that the processing fee, as proposed, should be exempted for Government of India organizations. However, the application fees may be charged from others including State Govt. organizations. The SFC considered and recommended placing of proposal for levying Application Fee by Institutional Review Board (IRB) for New Projects, in the forthcoming Executive Council meeting.

**Agenda No.14: Approval for fund allocation to the Staff Welfare Committee**

After discussion, the Chairperson suggested to check the earlier sources of funding to Staff Welfare Committee, the reason for discontinuing the funding and other sources that could be considered for the same. The detailed proposal, along with the previous approvals of SFC, EC and GC in this regard, may be placed in the next SFC meeting.

**Additional Item No.1:** The SFC members reviewed the Minutes of the Computer Committee, constituted by IIPS and chaired by the Director & Senior Professor (A.C.), IIPS and held on dated 16.05.2025, which was attached to Agenda-11. The Computer Committee of IIPS had proposed that high-end computers/laptops be provided to all faculty and Group-A officials. The SFC noted that the systems (PCs/Laptops) proposed by the IIPS committee are of high-end configuration which may have higher cost, not in compliance with the instructions/guidelines issued by the DoE, MoF in this regard.

The SFC suggested that following action may be taken by IIPS:



1. Item-1: Justification for procuring the Dual Monitor system with high-end configuration, limited to Government of India ceiling and reasons for giving to all faculty and Group-A officials to be sent to the Ministry for examination.
2. Item-3: With regard to the upgradation of e-office, advice of NIC may be sought on the matter, before proceeding for procurement of Servers with Hyper Converged Infrastructure (HCI) solutions for the Data Centre at IIPS.

**Additional Item No.2: Review and revision of Course Fee for new admissions of all Courses at IIPS.**

1. The Committee noted that the admission and course fees have not been revised for several years and accordingly recommended the following:
  - a. For PhD research scholars, the course fee may be increased in proportion to the increase in UGC fellowship.
  - b. For other courses, the fees may be reviewed and revised accordingly.

**ANNEXURE –I**

The following members were present in the Standing Finance Committee meeting held on 18<sup>th</sup> October 2024:

- |  |   |             |
|--|---|-------------|
| 1. Shri. Hoveyda Abbas, AS&FA, MoHFW   | - | Chairperson |
| 2. Ms. Reena Singh, CD (Stats), MoHFW  | - | Member      |
| 3. Prof. D. A. Nagdeve, Director & Sr. Prof. Secretary<br>(Addl. Charge), IIPS | - | Member-     |
| 4. Prof. R. Nagarajan, Professor, IIPS   | - | Member      |
| 5. Dr. Srinivas Goli, Associate Professor, IIPS                                | - | Member      |

The following officials also attended the meeting:

- |  |   |                |
|--|---|----------------|
| 1. Shri. V. K. Singh, Joint Secretary, IFD, MoHFW  | - | Invitee Member |
| 2. Dr. Manoj Alagarajan, Associate Professor, IIPS | - | Invitee Member |
| 3. Mr. Amrit Lal Jangid, Director (Stats), MoHFW   | - | Invitee Member |
| 4. Mrs. Archana Verma, Asst. Director, MoHFW       | - | Invitee Member |
| 5. Mr. Sanjeev Kumar Singh, Asst. Director, MoHFW  | - | Invitee Member |
| 6. Mr. Rambachan V., Jr. Account Officer, IIPS     | - | Invitee Member |
| 7. CA. Mrunal Shetty, Statutory Auditor            | - | Invitee Member |