

अन्तर्राष्ट्रीय जनसंख्या
विज्ञान संस्थान
(विश्वविद्यालय समतुल्य)*
स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार का स्वायत्त संगठन
गोवंडी स्टेशन रोड, देवनार, मुंबई- 400 088. भारत



International Institute for
Population Sciences
(Deemed University)*
An Autonomous Organization of Ministry of Health & Family Welfare, Govt. of India
Govandi Station Road, Deonar, Mumbai -400 088. INDIA

Rules for Cancellation of Admission

(MA/M.Sc/MBD/MPS/Ph.D)

IIPS Mumbai will consider any request for cancellation of admission if such request is made in accordance with the following prescribed Rules:-

1. Any student admitted to any of the courses offered by the Institute may apply for cancellation of his/her admission at any time during the academic year of admission or later.
2. Application for Cancellation must be made in the prescribed format (enclosed) duly signed by the student & presented /submitted in person. Other mode of application will not be entertained. Please note that presence of the student is must for cancellation of his/her admission. Request received through Email or Post will not be entertained and responded to. Exceptional cases will be considered subject to approval by the Director & Sr. Professor
3. Refund of fee to such students will be made as per Institute refund rules and bond executed by student. All refunds shall be made in the bank account of the student as per the details furnished by students, if eligible.
5. TC/MC will be issued only after production of original complete No Dues Certificate wherever applicable and approval of the cancellation. (Minimum time required: 7 working days).
6. Letter of Authority in original where in the signature and photo identity of authorized person is attested by the authorizer must be presented to the Assistant Registrar (Academic), in case the applicant is authorizing some person to receive the TC /MC on his/her behalf.
7. **Refund Rules:** If any student desires to withdraw admission on or before the stipulated time as mentioned on the Institute's website, the refund of course fee will be done after deducting the Admission Fees paid at the time of online registration. If any student withdraws admission after the stipulated time mentioned on the Institute's website, no fee will be refunded.
8. **Bond Rules & Regulation:** The fellow will have to execute a bond requiring him/her to refund the fellowship received by him/her, if the fellowship is discontinued before the end of the prescribed period. The condition of bond cannot be waived or relaxed except by the Executive Council of the Institute.

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(स्थापना) Established in 1956
बेहतर भविष्य के लिए क्षमता निर्माण
Capacity Building for a Better Future

International Institute for
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Govandi Station Road, Deonar, Mumbai -400 088. INDIA

To
The Director
IIPS-Mumbai
Deonar, Mumbai

Date:...../...../.....

Subject: Request for Cancellation of Admission

I was enrolled at International Institute of Population Sciences -Mumbai in the academic year.....

My particulars are as follows:-

Name	
Father /Mother Name	
Enrolment No	
Programme in which Admitted :- (M.A/M.Sc/MBD/MPS/ Ph.D)	
Current Academic Year	
Current Semester	
Mobile no	
Email	
Reasons for Cancellation of admission	
Weather received scholarship/fellowship from IIPS	Yes() No ()
If Yes, details of scholarship/fellowship	Total in Rs.....
Weather the scholarship/fellowship returned to IIPS as per Bond	Yes () or No () or Not applicable () If Yes, Amount: Rs.....Date:..... Transaction details:..... (Must enclosed receipt)
Weather required TC cum Migration	Yes() No () (If yes, must enclosed payment receipt)
<u>Bank Details (if eligible for refund). Bank Account number should be in the name of student only.</u>	
Name of A/c holder	
Bank A/C No.	
IFSC code	
Name of Bank	

I would like to cancel my admission for the seat allotted in IIPS Mumbai. I request you to kindly allow to refund fee as per the Institute refund rules and bond executed by me, if I am eligible for the same. I have read the institute rules for cancellation of admission which is available on website of the Institute. I shall abide by all the rules, regulations, terms and conditions of the Institute.

.....
Signature of Candidate with date

Mandatory Enclosures: -

1.Valid Photo Id.proof 2.Admission Order 3.Self attested bank passbook copy4.Original no-dues 5.Self attested Fee receipt. For TC/MC-Payment receipt

Office Use

Course Coordinator

Assistant Registrar(Acad)

The above candidate is allowed to withdraw his/her seat on his/her own request.

.....
Director & Sr. Professor

Date:.....