

International Institute for Population Sciences (IIPS)

Deemed University

An Autonomous Organization of Ministry of Health and Family
Welfare, Government of India
Govandi Station Road, Opposite Sanjona Chamber, Deonar,
Mumbai-400088, Maharashtra

TENDER DOCUMENT NO. IIPS/PSC(Admin)/01/2022

Tender Notice number	IIPS/PSC (Admin)/01/2022
Name of work	Design, development, implementation, and maintenance of Website
Approx. Cost	1,149,325.00
Cost of Tender Documents	Rs. 1000/-
Completion Period	30 th June 2022
Last Date / time of receipt of Tenders	21 st March, 2022
Date of opening of Tender	22 nd March, 2022 (Tentative) will be uploaded on the institute website.

Tender is invited from agency/company having exposure/expertise in design, development, implementation, and maintenance of Website (as per guide lines of Govt. of India with cyber security features) for the South Asia Centre for Labour Mobility and Migrants (SALAM) at IIPS Mumbai.

PART 1: General Conditions

1.1. Instructions to Tenderers

1.1.1. General Instructions:

1. All the offers in prescribed include with tender document should be submitted before the time and date fixed for the receipt of offers as outlined in tender papers. Offers received after the stipulated time and date will be summarily rejected.
2. Tenders are invited from Eligible bidders in a two-bid system i.e. Technical Bid & Financial Bid. The Technical Bid and Financial Bid should be sealed by the bidder in TWO SEPARATE ENVELOPES duly superscribed as 'TECHNICAL BID' AND FINANCIAL BID"& both these sealed cover to be put in a bigger envelope which should be sealed and superscribed "*Design, Development, Implementation, and Maintenance of Website - For SALAM Project*"
3. The financial bid envelope must contain only the financial bid as per Annexure - B and shall include all costs for items and services as per the scope of tender

1. 1.2. Qualifying Requirements of Tenderers:

4. The tenderer should provide satisfactory evidence acceptable to the IIPS to show that the agency has efficient technology, adequate capability, and experience of design & development of Website for a government organisation.
5. The tenderer should have adequate financial stability and status to meet the obligations under the contract. The agency is required to submit a detailed report of similar work done & proof of payments.
6. The tenderer should have at least completed from start to finish, in the last three financial years (i.e., current year and three previous financial years) at least one single work, i.e., design & development of Website and maintenance for a minimum value of 35% of the advertised tender value of work.
7. The tenderer should have a total contract amount received during the last three years (i.e., current year and three previous financial years) as per turnout/balance sheet at least a minimum of 150% of the advertised tender value of the work.

Tenderers not submitting the requisite information may note that their offer will be ignored.

TENDER FORM (FIRST SHEET)

1. I/We _____ have read the various conditions to tender attached hereto and hereby agree to abide by the said conditions. I/We also agree to keep this tender open for acceptance for a period of 28 (twenty eight days) from the date fixed for opening the same, and in default thereof, I/We will be liable for forfeiture of my/our earnest money. I/We offer to do the work of design & development of Website.

At the rates quoted in the attached schedule and hereby bind myself/ourselves to complete the work in all respects within 03 months from the date of issue of letter of acceptance of tender.

2. I/We also hereby agree to abide by the General condition of Contract of IIPS and carry out the work according to Part I & II of the bid document.
3. Earnest Money Deposit of Rs.25,000/- in the form of Account Payee Demand Draft/Banker's Cheque/Fixed Deposit Receipt/Bank Guarantee from any nationalised bank in favour of Director, IIPS payable at Mumbai, is enclosed.

Valid certificate in case of MSME firm(s) is enclosed for EMD exemption.

- a) I/We do not execute the contract documents within seven days after receipt of the notice issued by the IIPS that such documents are ready and.
 - b) I/We do not commence the work within fifteen days after acceptance of the contract order. The work shall commence from the date of submission of the project schedule.
4. Until a formal agreement is prepared and executed, acceptance of the tender shall constitute a binding contract between us

DATE –

Signature of two witnesses : (1)

(2)

Signature of the Tenderer/s

1.2. General Tender Conditions and Instruction to Tenderer

1.2.1. Details of Work

The International Institute for Population Sciences (IIPS), Mumbai invites tenders to design, develop, implement, and maintain website for the South Asia Centre for Labour Mobility and Migrants (SALAM) at IIPS. All the offers in the prescribed format included with tender document should be submitted before the time and date fixed for the receipt of offers as set forth in the tender documents. Offers received after the stipulated time and date will be summarily rejected.

1.2.2. Tender Document

Tender documents (hard copy) can be obtained from the Project Support Cell (Admin) from on any working day from 10:00 am. to 4:00 p.m. cash payment of Rs.250/- per set. If the same is required by post, an additional sum of Rs. 50/- per set should be deposited towards postal charges (the tender document would be forwarded through speed post) The cost of this tender form is not transferable or refundable.

Tender documents are also available on IIPS website <https://www.iipsindia.ac.in/> In case the tenderer uses the tender document downloaded from the IIPS website, they shall deposit tender cost of Rs.1,000/- in the form of Account Payee Bank Draft or Banker's Cheque in favour of Director, IIPS, payable at Mumbai and submit it along with the tender documents. Failure to do so may lead to disqualification of the tenderer.

1.2.3. Submission of Tenders

The offer should be in a sealed envelope should be put in the tender box allotted for the purpose placed at the 3rd Floor of the Library Bldg., IIPS Campus, Deonar, in the dispatch section as per the specified time and date.

- (1) Tenderer should submit their offer in duplicate (one set containing hard copy and CD containing soft copy) along with Earnest Money Deposit of Rs.25,000/- in the form of Account Payee Demand Draft/Banker's Cheque/Fixed Deposit Receipt/ Bank Guarantee from any nationalised bank in favour of Director, IIPS payable at Mumbai
- (2) Proforma as given in Annex. A, & B duly filled in all respects
- (3) Work schedule and programme for completion of work within the completion period.
- (4) Power of attorney duly attested by Notary Public with its seal and material stamp thereon (Photocopy using both sides of the paper issued by stamp vendor)

The tender will be opened as per the specified schedule. Tenderers are requested to ensure that all such documents as listed are submitted duly filled, in all respects in their bid failing which his/their offer is likely to be summarily rejected.

These tender documents must be submitted duly completed in all respects in a sealed cover superscribed as tender form for the work specified work and should be deposited in the tender box placed at the 3rd Floor of the Library Bldg., IIPS Campus, Deonar, in the dispatch section.

Tenders sealed and superscribed as aforesaid can also be sent by registered post addressed to The Director & Sr. Prof., International Institute for Population Sciences (IIPS), Deonar, Govandi Station Road, Govandi, Mumbai – 400 088. A tender is received after the time and date specified may not be considered. Any tender delivered or sent otherwise will be at the risk of the tenderers.

The tender will be opened at IIPS, on 22nd March, 2022 at 3:00 p.m. (tentative – details will be uploaded on the institute website) Tenders received after the closure time and date specified above may not be considered. If the intended dates for opening tenders are declared a holiday, the tenders will be opened on the next working day.

The tenderer/s may note that IIPS reserves its right to accept or reject any bid/s without assigning any reasons whatsoever, and tenderer/s shall have no claim/s on this account.

1.2.4. Completion of Tender Document

- The rate should be quoted in figures as well as in words, if there is variation between the rates quoted in figures and in words, the rates quoted in 'Words' shall be taken as correct. If more than one or improper rates are tendered for the same items, the tender is liable to be rejected.
- Each page of the tender papers is to be signed and dated by the tenderer/s or such person/s on his/their behalf who is/are legally authorized to sign for him/them.
- Tenders containing erasures and alterations of the tender documents are liable to be rejected. Any corrections made by the tenderer/s in his/their entries should be in Ink and must be attested by him/them under full signature and date.
- If any, additional conditions or stipulations must be made by the tenderer/s in the covering letter with the tender. IIPS reserves the right not to consider conditional tenders and reject the same without assigning any reason. Only those additional conditions explicitly accepted by the IIPS shall form part of the contract.

1.2.5. Constitution of the Firm

The tenderer/s who are constituents of a firm, company association, or society must forward attested copies of the constitution of their concern, partnership deed, and power of attorney with their tender. Tender documents in such cases are to be signed

by such persons as they may be legally competent to sign them on behalf of the firm, company association or society as the case may be. Co-operative societies must likewise submit an attested copy of their registration certificate along with the documents mentioned above.

IIPS will not be bound by any power of attorney granted by the tenderer/s or by changes in the composition of the firm made subsequent to the execution of the contract. IIPS may recognize such power of attorney and change after obtaining proper legal advice, the cost of which will be chargeable to the bidder.

The cancellation of any documents such as a power of attorney, partnership deed, etc., shall be communicated to IIPS in writing, failing which the IIPS shall have no responsibility or liability for any action taken on the strength of the said documents.

1.2.6. Earnest Money

- 6.1. The tender must be accompanied by a sum of Rs. 25000/- as earnest money failing, the tender shall be summarily rejected.
- 6.2. The tenderer/s shall keep the offer open for a prescribed period of 28 days from the date of opening of the tender in which period tenderer/s cannot withdraw his/their offer subject to the period being extended further if required by mutual agreement from time to time
- 6.3. The earnest money of the requisite amount referred to in para 6.1 above must be deposited as per para 4 of the first sheet of tender form.

Deposit receipts, pay order and demand drafts, of the State Bank of India, or any of the nationalized banks or any of the scheduled commercial bank, must have an endorsement from the authority issuing such FDR/ pay Order/DD that 'received from M/s / Shri_____ and pledged in favour of Director, IIPS, Mumbai

Note:

1. No interest shall be allowed on the earnest money.
2. Earnest money in the form of Guarantee Bonds shall not be accepted.
3. Earnest Money of unsuccessful bidder shall be returned at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. Earnest Money of successful bidder shall be refunded on the receipt of Performance Security.
4. MSEs or Start-ups are exempted from Earnest Money. They are required to submit valid certificate issued by MSME or DIPP as the case may be.

1.2.7. Acceptance of Tender

1. If the tenderer/s deliberately gives wrong information/Whose credentials/documents in his/their tenders and thereby create(s) circumstances for acceptance of his/Their tender. IIPS reserves the right to

reject such Tender at any stage, besides, shall suspend the business for One year.'

2. The authority for acceptance of tender rests with the competent authority of the IIPS, who does not undertake to assign reasons for declining to consider any particular tender or tenders. IIPS also reserves the right to accept the tender in whole or in part or divide the tender amongst more than one tender, if deemed necessary.
3. The successful tender/s shall be required to execute an agreement with the IIPS to carry out the work as per agreed conditions.
4. The bidders' operation and proceedings in connection with the works shall at all times be conducted during the continuance of contract in accordance with the laws, ordinance, rules, and regulations for the time being in force, and the bidder shall further observe and comply with the bye-laws and regulations of the Govt. of India, State Govt.
5. The tenderer/s shall not increase his/their rate if the IIPS administration negotiates to reduce rates. Such negotiations shall not amount to cancellation or withdrawals of the original offer, and rates originally quoted will be binding on the tenderer/s.
6. The tenderer/s shall submit an analysis of rates if called upon to do so.
7. Non-compliance with any of the conditions set forth herein is liable to result in the tender being rejected.

1.2.8. Warranty, Operation, and Maintenance of the Website

- 8.1 The Website will be under warranty period for five years after the date of launching the Website. The successful tenderer shall give an undertaking for running the Website for the warranty period of five years
- 8.2 Performance Security amount of Rs.58,000/- in the form of Account Payee Demand Draft/Banker's Cheque/Fixed Deposit Receipt/ Bank Guarantee from any nationalised bank in favour of Director, IIPS payable at Mumbai, will be obtained from the successful bidder. The validity of performance security will be for a period of 60 days beyond the date of completion of all contractual obligations of the Contractor including warrantee obligations. Earnest Money will be refunded to successful bidder on receipt of Performance Security.

1.2.9. Period of completion

The entire work is required to be completed in all respects within 3 months from the date of issue of the acceptance letter. Time is the essence of contract. The bidder/s will be required to maintain speedy and required progress to the satisfaction of IIPS to ensure that the work will be completed in all respects within the stipulated period failing which action may be taken by the IIPS Administration. The bidder/s shall arrange to execute different works in close consultation with and as per directions of the IIPS.

1.2.10. Payment Terms

- 10.1. Payment will be made after deducting the balance of the security deposit, after launching the Website and 2 months successful operation
- 10.2. Website yearly maintenance cost will be paid after successful completion of the respective year
- 10.3. The mode of payment in the indigenous contract will be made through Electronic Fund Transfer (EFT) Scheme. The bidders have to furnish the following information in the bid-offer in order to facilitate payments through EFT. Presently,
 1. Beneficiary Name.
 2. Bank Name & Account No.
 3. Beneficiary's Account No.
 4. Bank IFSC Code.
 5. Type of Account (Current A/c Cash credit Account)

1.2.11. Progress Monitoring

The contractor will be required to give the fortnight progress report of the work done every week. He will also give to the System Manager/PI of the project or any other nominated person from IIPs, the program of work to be done in the next week of the preceding period. The program will be subject to alteration or modification at the direction of the System Manager/PI of the Project or any other nominated person, who may discuss such modifications or alterations as considered necessary.

1.2.12. Completion period

The work, i.e., Design & Development of the website is required to be completed in all respects, including the date of launching the Website within 3 months from the date of issue of the acceptance letter or earliest possible time.

1.2.13. Training

For smooth operation of the website, proper training of its staff shall have to be provided at IIPS office.

1.2.14. Penalty clause

Suppose the contractor fails to execute and complete the work within the time specified in the agreement or within the period of extension granted by the accepting authority. In that case, a penalty may be levied except in the case where the delay is purely on the part of the IIPS. In this regard, the decision of the IIPS would be final. The IIPS administration reserve the rights for deduction of IIPS dues from contractor's security amount/on account bills on the following grounds: -

1. Any amount imposed as a fine by the IIPS administration for irregularity committed by contractor or any of his servant/agents.
2. Any amount which IIPS Administration becomes liable to pay the Govt/third party on behalf of any default of the contractor or any of his servant/agents.
3. Any payment/fine made under an order judgment of any court/consumer forum or law enforcing agency or any person working on his behalf.
4. In all contractual matters, the decision of Director & Sr. Prof. IIPS will be final, who will also be the appellate authority in all matters.

1.2.15. Force Majeure

The obligations of IIPS and the agency shall remain suspended if and to the extent that they are unable to carry out such obligations owing to force majeure or reason beyond their control. If such inability continues for more than a week, the other party shall have the right to terminate this agreement without further obligation.

1.2.16. Entire Agreement

This agreement embodies the entire agreement and understanding between the parties as to the subject matter hereof and supersedes all prior negotiations, arrangements, agreements, and understanding between the parties. Any changes in the terms of the document can only be made in writing and by mutual agreement.

1.2.17. Arbitration

In the event of any dispute arising amongst the parties, the parties agree to use their best efforts to resolve all disputes in prompt, equitable, and good faith. If the parties are unable to do so, then such dispute shall be finally resolved by arbitration. Each party shall appoint one arbitrator each, who in turn shall appoint the third arbitrator. The arbitration shall be conducted in the English language, and the venue of the arbitration shall be in Mumbai.

1.2.18. Legal Jurisdiction

The parties hereby irrevocably consent to the sole jurisdiction of the Courts of Mumbai in connection with any action or Proceedings arising out or in relation to this agreement.

PART 2: Special Conditions

2.1. Scope

Design, develop, and maintain a website with an Admin Panel for managing display contents of the Web Application. The Web Application should adhere to GIGW Guidelines. There will be 2 different types of users for the application, i.e., Admin and non-Admins. Admins would be able to add /edit more admins and add

/modify/publish/hide below contents to be displayed to the non-Admins on the website using the Admin Panel.

2.1.1 Website development and management

- Develop a dynamic and interactive website (English) using cutting edge technology
- Website with payment gateway & Date/ Documents upload features
- Section for File/Document/ Article/Video uploads.
- Compatible with Windows Server 2008 R2/2012 64 bits onwards
- Back end - Microsoft SQL Server 2012/2008 R2 64 bits onwards
- Web-based application / Site with unlimited, perpetual user licenses
- CMS from the ground up using PHP/Drupal/open-source framework
- MySQL Server database for Linux server platform with the following analytical dashboard
- User management/role management
- Content Management System
- Search functionality
- Special care may be taken to prevent web application vulnerability OWASP/Guidelines for Indian Government Websites (GIGW) guidelines
- Training of IIPS officials for content placement
- Two main modules 1) Super Users 2) Clients
- Role-based access, i.e., employee, Admin, HOD-Approver, Checker
- Dashboards to all role

2.1.2. Project Requirements

Developers must follow GoI guidelines for website to ensure proper standardization of all content. The website needs to be designed and developed with dynamic and interactive features for updation and the prescribed web accessibility features as below:

1. Least site opening time
2. Clean and professional design
3. Website reflect our organization indent
4. Search engine friendly website
5. Security of the website

2.1.3. Functionality covered in the website

(a) Victors Section

Home Pag: Vision, Objectives, Thematic areas, People: Management Committee, Technical, Advisory Committee (TAC), Convenors Secretariat

(b) Photos Gallery

Event-wise photographs and Videos should be listed here. Each photograph/Video would have a brief description. All photographs would be listed in thumbnail size, and on clicking on the photograph, it should be opened with the original size.

1. The portal should accompany a comprehensive content management system to support a variety of users ranging from Administrators to normal user. It should allow the administrator to create user roles (Project employee, Admin, HOD-Approver, Checker, etc.) and allow the setting up of access rights ranging from entire site to a specific page.
2. Menu Management – Ability to add, move, delete, modify menus on the site.
3. The website should allow for creation or linking new pages for different Collaborating Institutions.
4. The website should be compatible for access from all the leading browsers viz Google Chrome, MS Edge, Mozilla Firefox, Safari, Opera, etc. It should be accessible from Mac/Windows/Android/OS platforms including mobile phones.
5. Dynamic News/Events/Notification Management System: Facility to manage Project News/Research findings/Events/Notification through an administrative control panel. Administrator can upload pictures to their events. Also can add Caption to the pictures, facility to search information via a strong search engine. Facility to manage news/event write-up/contents by multiple users from anywhere through browser based administrative module using a WYSIWYG editor.
6. Dynamic Photo gallery/Video Management System: Facility to manage photo gallery via an administrative control panel, facility to create photo gallery category dynamically. i.e. add/edit/delete photo gallery categories, facility to upload new pictures to these categories along with caption, facility to manage pictures and caption.
7. Design should allow changing the interface templates for fresh new look as and when required.
8. The vendor has to share source code of the website with IIPS.
9. All material/product and related codes would be property of IIPS and vendor would have no claim over the same in future.
10. All content should be stored and kept confidential and vendor should not reuse/replicate/transfer the same to anyone else.
11. The vendor should provide all admin/user manuals.
12. The portal should allow users to share their views, feedback, solutions and suggestions online through the webmaster.
13. It should provide a search module for efficient information retrieval.
14. The portal should allow for creation of/linking to new websites for different research institutions, universities, etc.
15. The website should incorporate necessary security features against hacking and defacement.

16. The portal should be disabled-friendly, and should allow for features such as voice enabling and enhancement of font size.
17. Sitemap of the website (The list of pages expected to be deployed in the web portal within a domain) is given below:
 1. About SALAM: Objectives; Vision; Managing Committee; Executive Committee, Advisory Committee; Secretariat; Contact Details
 2. Collaborating Institutions: (Details of all Partner institutions)
 3. Thematic Pillar Areas:
 - Pillar 1: Labour migration policies
 - Pillar 2: Gender and migration
 - Pillar 3: Migration, health and Disaster
 - Pillar 4: Migration and development
 - Pillar 5: Drivers of migration
 COVID-19 will be mainstreamed in all five thematic pillars.
 4. Activities
 - Migration database for South Asia
 - National thematic papers
 - Regional thematic papers
 - Lecture Series
 - Workshops
 - Internship
 - Newsletter
 5. Data
 - Migration Data
 - Policy Documents
 6. Publications
 - National thematic Papers
 - Regional thematic papers
 - Working papers
 7. Events
 8. Media
 9. Photos
18. To understand the desired navigation structure, general functionalities and reference points for the design two website reference are as follow:

2.1.4. Web hosting Services

Kindly refer to Emet India tariff rates. ERNET India is an autonomous scientific society under the administrative control of the Ministry of Electronics and Information technology, GoI. ERNET India provides web hosting services to the various education/academic and research institutes, Departments/organisations.

Vendor shall provide hosting on reliable server with due security features with sufficient space & uptime 99.5 %. The Server requirements, Memory, Storage Disk space, backup space, platform and other any software required for the proposed portal is in the scope of the vendor within the quoted cost/ charges.

- We require a minimum of 250 MB of server space

- As per the tariff of domain registration/renewal of ERNET India tariff.
- Purchase for a period of 5 years at a time.

2.1.5. Maintenance and regular updates

The maintenance plan is required for keeping the website up to date with security patches, site failures, and website content regularly (daily/weekly/monthly/quarterly)

2.1.6. Security Socket Layer certificate

Security Socket Layer certificate is essential. The SSL demonstrates to the site user that the website creates an encrypted connection between the web server and the website visitor's web browser allowing for private information to be transmitted without the problem of eavesdropping, data tampering, or message forgery.

2.1.7. Website audit and security

A third-party Web application security audit as per the OWASP/ guidelines for Indian Government Websites (GIGW) guidelines for safe hosting. During the audit process, the web application is analysed for usual weaknesses that are associated with a greater impact on the system security.

2.1.8. Website enhancement

Continuous website enhancement and updating are important. Additional functionality and MIS reports may be required in the portal after it has gone live.

2.1.9. Implementation approach

1. On receipt of the work order, the developer should prepare 3 sample layouts for the website should be submitted to IIPS for approval. All changes and suggestions for the layout would be made by the developer.
2. Further work should only be started after the approval. Work should be done based on cyber security guidelines.
3. Training should be provided to IIPS officials for the management of the administrative interface at IIPS, Mumbai.
4. The developer should provide five-year technical maintenance for the website.

2.1.10. Disaster Recovery Plan

A detailed DRP for the Website services should be submitted as a part of the proposal by bidder. Vendor must submit details about continuity measures, risk management plan for the continuity of services, application & data backup policy, business continuity plan.

2.1.11. Documentation

Complete documentation on the web site- User Manual, Technical Manual (SRS, Design, Prototype etc.), Testing report with security audit report has to be provided by successful bidder.

Development & UAT/testing environment/infrastructure (i.e. including hardware & software, etc.) to be provide and maintain by successful bidder including the period under onsite comprehensive warranty of specified years on successful go-live.

3. Project Schedule Time

Sl.No.	Activity	Start	End	Remarks
1	Project initiation			
2	Preparation of sample layouts			
3	Finalisation of Home page/ Colour			
4	Website functionalities			
5	Approval of functionalities			
6	Content placement			
7	Web guideline audit			
8	Security audit & submission			
9	Website uploading & launching			
10	Maintenance of the website			

4. Acceptance Criteria

1. Use manual & website contents on Pendrive (16 GB)
2. Website setup/ installation, maintenance guidelines
3. Training for the administrative interface would be provided at IIPS Mumbai

All communication for the project should be done through email:

salamproject@iipsindia.ac.in with a copy to kailash.das@iipsindia.ac.in ;
anjani.mishra@iipsindia.ac.in

ANNEXURE A – Technical Bid

SN	Particular	Details	Remarks if any
1	Name of the Firm Agency Company		
2	Full Address of the Registered Office Branch Office .if any.		
3	Telephone No		
4	Fax No :		
5	Email Address		
6	Website .if any.		
7	Status .whether firm is Proprietary Partnership Firm Private Limited Public Limited, Registered under Societies Registration Act Etc.		
8	Registration Number of the Organization .Please attach certificate of Registration Incorporation		
9	Name of the Director Proprietor		
10	Designation		
11	Complete Address		
12	Phone No		

13	Mobile No		
14	Email :		

15	Annual Turn Over •Amount in Lakhs. •Please attach copy of ITR for each financial year.	2018- 2019 :	
		2019-2020 :	
		2020-2021 :	
16	Details of Registration under various statutes		

SN	Registration Under	Registration NO.	Certificate Attached .Pls. mention YES/NO.
1	Shops & Establishment Act		
2	License Under the Contract Labour Act		
3	Provident Fund Registration Number		
4	Employee State Insurance Registration Number		
5	GST Registration Number		
6	Permanent Account No. .PAN.		

7	Certified extracts of the bank Current Account containing transaction during the last three years	1.Name of the Bank :	Attach certified copies
		Branch :	
		2.Name of the Bank :	
		Branch :	
8	Valid MSEMSIC certificate for exemption in processing fees and EMD		
9	Any other relevant document .if you wish to enclose - please give details - if the space provided is insufficient, a		

	separate sheet may be attached duly signed and sealed		
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Annexure B – Financial Bid

The bidder should quote as per the following format, including all taxes and overheads

Sl.No	Components	Cost (INR)
1	Design and development	
2	Web hosting service	
3	Cost of domain	
4	Maintenance and regular updates	
5	Security Socket Layer certificate	
6	Website audit and security	
7	Website enhancement	

(Authorized signatory of the firm with stamp)

Date :

**To,
The Director & Sr. Professor
International Institute For Population Sciences,
Deonar, Govandi, Mumbai - 400 088.**

Sir,

I/We, of (name of firm)
....., hereby declare that we are not in the
list of Debarment/Blacklisting by any Govt./PSU/ULB/Parastatal Organization in
last 5 years.

(Authorized signatory of the firm with stamp)