

अन्तर्राष्ट्रीय जनसंख्या
विज्ञान संस्थान
(विश्वविद्यालय समतुल्य)*

स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार का स्वायत्त संगठन
गोवन्दी स्टेशन रोड, देवदार, मुम्बई- 400 088, भारत



(स्थापना) Established in 1956
वेदतर अधिष्ठ के लिए क्षमता निर्माण
Capacity Building for a Better Future

Sr. No.: /

International Institute for
Population Sciences
(Deemed University)*

An Autonomous Organization of Ministry of Health & Family Welfare, Govt. of India
Govandi Station Road, Deonar, Mumbai-400 088, INDIA

NOTICE INVITING TENDER FOR SUPPLY, INSTALLATION AND
COMMISSIONING OF ANTIVIRUS PACKAGE (TREND MICRO APEXONE -
ON PREMISE) AT IIPS, MUMBAI

Tender NO: IIPS/STORES/01/2024

Name of the work	:	Supply, Installation and Commissioning of Anti-Virus Package of - "Trend Micro Office Scan (latest version) for a period of 3 year"
Earnest Money Deposit	:	Rs.50,000/-in form of Demand Draft in favour of Director, IIPS, payable at Mumbai
Processing fees (non-refunable)	:	Rs. 1,000/- in form of Demand Draft in favour of Director, IIPS, payable at Mumbai
Date & Time of Closing of Tender	:	24 th January, 2024 - 11:00 a.m. For update please www.iipsindia.ac.in
Date & Time for Opening of Tender- (Technical Bid)	:	Will be uploaded on institute website www.iipsindia.ac.in
Address for submission of Tender	:	International Institute for Population Sciences (IIPS), Govandi Station Road, Deonar, Mumbai - 400088
Place of opening the Tender	:	International Institute for Population Sciences (IIPS), Govandi Station Road, Deonar, Mumbai - 400088

SECTION - 1 - NOTICE

**NOTICE INVITING TENDERS FOR SUPPLY, INSTALLATION AND COMMISSIONING
OF ANTIVIRUS PACKAGE - TREND MICRO APEXONE - ON PREMISES - RENEWAL
FOR A PERIOD OF THREE YEARS AT IIPS, MUMBAI**

TENDER NO : IIPS/STORES/01/2024

DATE OF ISSUE : 3rd January, 2024

TENDER NO : IIPS/STORES/01/2024

LAST DATE & TIME OF SUBMISSION: 24th January, 2024 11:00 a.m.

BRIEF DISCRIPTION :

International Institute for Population Sciences (IIPS) invites sealed Tender Document from eligible bidders for Supply, Installation and Commissioning of Anti-Virus Package – Trend Micro ApexOne – On Premise – latest version for a period of three years.

NOTE:

1. This tender document contains nine (9) Pages and bidders are requested to sign and insert official seal on each page of the document while submitting the final sealed document to this office.
2. The tender document can be downloaded from the institute website – www.iipsindia.ac.in
3. The bid document has to be submitted in – Two Separate Envelopes duly super scribed as “TECHNICAL BID” and “FINANCIAL BID” and both the sealed cover should be put in a bigger envelope which should be super scribed as – “TENDER DOCUMENT FOR SUPPLY, INSTALLATION AND COMMISSIONING OF ANTI-VIRUS PACKAGE – TREND MICRO APEXONE – ON PREMISES – LATEST VERSION FOR A PERIOD OF 3 YEARS AT IIPS, MUMBAI”
4. The EMD amount and Processing Fess should be attached with the Technical Bid and put in the envelope that contains the Technical Bid. In case of MSME and NSIC certificate holder exemption will be given in the processing fess and EMD.\

TECHNICAL BID

(PLEASE GO THROUGH THE TERMS AND CONDICTIONS BEFORE FILLING UP THE TECHNICAL BID)

Sl.no.	Particulars	Details	Remarks (if any)
1	Name of the Firm/ Agency/ Company		
2	Full Address of the Registered Office/Branch Office (if any)		
3	Telephone No		
4	Fax No :		
5	Email Address		
6	Website (if any)		
7	Status (whether firm is Proprietary/ Partnership Firm/Private Limited/Public Limited, Registered under Societies Registration Act Etc.		
8	Registration Number of the Organization (Please attach certificate of Registration/Incorporation		
9	Name of the Director/Proprietor		
10	Designation		
11	Complete Address		
12	Phone No		
13	Mobile No		
14	Email :		
15	Annual Turnover (Amount in lacs) (Please attach copy of ITR for each financial year)	2021 - 2022 2022 - 2023 2023 - 2024	
16	Details of registration status		
(1)	Shop and Establishment Act		
(2)	GST Registration Certificate no.		
(3)	PAN No.		
17	Certified extracts of the Bank Current Account containing transaction during last three years	Name of the Bank Branch	Attach certified copies
		Name of the Bank Branch	Attach certified copies
18	Valid MSME/NSIC Certificate for exemption in processing fees and EMS		

19	Valid OEM Certificate		
20	The supplier must have supplied and installed at least 3 similar software in the last five years with at least 300 users (minimum) The supplier should provide list of installation in India with all the contact details and model details so that IIPS can approach the contact person for any feedback		
21	Attach work order of similar installation placed in any institute/govt. organization/IT firms etc.		
22	Details of Demand Draft for EMD		
	DD No		
	Date		
	Amount		
	Name of the Bank		
	Address		
23	Details of Demand Draft for Processing Fees		
	DD No		
	Date		
	Amount		
	Name of the Bank		
	Address		

Terms and Conditions :

1. Single Order: A single order will be processed for entire configuration
2. Delivery date etc.: Time taken for delivery, installation and commissioning should be separately specified
3. Bid Submission: The bids can be sent to us by Hand/ Speed post/ Courier so as to reach the marked address by due date and time. Late bids will not be accepted. The price bids of only those firms will only be opened who are found to be technically qualified after evaluation. The Institute reserves the right to cancel/reject any or all bids without assigning any reason thereof.
4. Bid Document: The bidder should read the Tender Document carefully before submitting their quote. It shall be deemed that the bidder has gone through the documents carefully and has understood its implications. Any lack of information shall not relieve the bidder of its responsibility to fulfill its obligations under the bid.
5. Price: Price quoted should be inclusive of all the taxes
6. Technical Bid : The Technical Bid should accompany full technical details of the bidder
7. Certification: Valid OEM authorization certificate should be submitted by the bidder.
8. Validity of quote : The quote should be valid upto 90 days
9. Declaration : The bidder should attach declaration stating that he is not debarred/blacklisted or banned from any University/Central Government/PSU/State Govt. of India/any other Government agencies or any Institute of National/International importance on Rs. 100/- Stamp Paper as per Annexure 2 format
10. GST Registration Certificate : The bidder has to submit valid GST registration certificate.
11. Performance security: The supplier shall furnish a Performance Security within 21 days after the receipt of the Supply Order for an amount of 10% (Ten percent) of the price quoted, valid upto 90 days after the date of completion of performance obligations including warranty obligations. In the event of any correction of defects or replacement of defective material during the warranty period, the warranty for the corrected/replaced material shall be extended to a further period of 12 months and the Performance Bank Guarantee for proportionate value shall be extended 90 days over and above the extended warranty period. This Performance Bank guarantee should be issued from any Nationalized Bank and validity of the same will be till warranty period +90 days from the date of delivery / installation of the material.
12. Warranty/ Guarantee/ AMC: The supplier should provide comprehensive warranty for three years for all components without any additional cost to the purchaser from the date of satisfactory commissioning. In case of breakdown during the warranty period, a competent Service Engineering of the supplier should make as many visits as are required to rectify the problem and replace the faulty parts, without any liability of cost. Service response time must be less than 48 hours.

13. Delivery: Unless otherwise stated delivery of the said software at IIPS, Mumbai will have to within a week from the date of issue of the Supply Order. All aspects of safe delivery shall be the exclusive responsibility of the OEM / Bidder.
14. Bid Currencies: The quoted price should be in Indian Rupees for offers received for suppliers within India and in freely convertible foreign currency in case of offers received for supply from foreign countries.
15. Conditional tenders: Conditional tenders shall not be accepted.
16. Late and delayed Tenders: Late and delayed tender will not be considered. In case any unscheduled holiday occurs on prescribed closing/opening date the next working day shall be the prescribed date of closing/opening. The bidder should regularly visit our website www.iipsindia.ac.in
17. Rejection of Tender: The tenders are liable to be rejected if the conditions mentioned in the tender documents are not complied with. The tender should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
18. Authorization for signing the bid: The authorization shall be indicated by written power-of-attorney accompanying the bid.
19. Liquidated Damage: If a firm accepts an order and fails to execute the order in full as per the terms and conditions stipulated therein, it will be open to this Institute to recover liquidated damages from the firm at the rate of 1% per week of the order value subject to a maximum of 10% of the order value. It will also be open to this Institute alternatively, to arrange procurement of the required stores from any other source at the risk and expense of the firm, which accepted the order but failed to execute the order according to stipulated agreed upon.
20. Payment Terms: - As per Government of India norms and successful supply installation, commissioning certificate to be issued by the System Manager, ICT, IIPS, Mumbai.
21. Termination for default: Default is said to have occurred: -
 - (a) If the supplier fails to deliver any or all of the services within the time period(s) specified in the purchase order or any extension thereof granted by IIPS, Mumbai.
 - (b) If the supplier fails to perform any other obligation(s) stated in the Purchase Order.
 - (c) If the vendor, in either of the above circumstances, does not take remedial steps within a period of 30 days after receipt of the default notice from IIPS, Mumbai (or takes longer period in spite of what IIPS, Mumbai may authorize in writing). IIPS, Mumbai may terminate the contract / supply order in completely or in part. In addition to above, IIPS, Mumbai at its discretion also take the following actions: IIPS, Mumbai may procure, upon

- such terms and in such manner, as it deems appropriate, goods similar to the undelivered items/products and the defaulting supplier shall be liable to compensate IIPS, Mumbai for any extra expenditure involved towards goods and services to complete the scope of.
22. Acceptance and rejection of bids: The Institute may accept or reject any or all the bids in part or in full without assigning any reason and doesn't bind himself to accept the lower bid, without thereby incurring any liability to the affected Bidder or bidders. The institute at its discretion may change the quantity / upgrade the criteria / drop any item or thereof at any time before placing the Supply Order.
 23. Blacklisting of Supplier: Furnishing of wrong/ambiguous information in the compliance statement may lead to rejection of bid and further black listing of the bidder, if prima-facie it appears that the information in the compliance statement was given with a malafied/fraudulent intent.
 24. No Canvassing: Any effort by a Bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison or contract award may result in rejection of the Bidder's bid.
 25. Rejection of Bid: If a bid is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the non-conformity.
 26. Award of Purchase Order: IIPS, Mumbai will award the Order to the successful Bidder whose bid has been determined to be substantially responsive and has been determined as the lowest evaluated bid.
 27. Kindly attach the compliance certificate of specifications provided against specification given in Annexure - 1 with valid proof/reference.

FINANCIAL BID

(To be sealed in separate envelope and subscribing as 'Financial Bid')

Sl. No.	Particulars	Quantity	Unit Price	Total
1	Trend Micro ApexOne - On Premises)	300 nos		
GST @ 18%				
Total				

The Technical Specifications are attached at Annexure - 1

Signatures of the bidder/or authorized person

Name :

Designation : --.....

Date :

Place :

Annexure 2

DECLARATION

(Rs.100/- stamp paper)

I.....s/o ;d/o;w/o; Shri.
.....signatory of the service provider,
mentioned in this Tender Document, am competent to sign this declaration and
execute this Tender Document.

I have carefully read and understood all the Terms & Conditions of the Tender and
undertake to abide by them

The information/ documents furnished along with the Technical and Financial Bid are
true and authentic to the best of my knowledge and belief. I/we, am/are well aware of
the fact that furnishing any false information/fabricated document would lead to
rejection of my tender at any stage besides liabilities towards prosecution under
appropriate law

It is also certified that our Agency's has not been terminated/blacklisted by any
other organization and also no court case is pending/on going against the agency
with regard to manpower supply in any court.

We understand that the decision of IIPS to accept/reject would be final and binding

Signature of the Contract/or Authorized Signatory with

Seal of the Agency/Firm:.....

(Name to be written - below signature)

Date:.....

Place:.....