

2106.35

File Description	Documents
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4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute prepares integrated budget for maintaining and utilizing the physical infrastructure, library, ICT Unit, hostels, offices and other facilities. It provides annual funds for maintenance and repairs of physical, academic and support facilities. The allocated funds are utilised as per the recommendations of the respective monitoring committees such as Purchase Committee, Repair and Maintenance Committee, Sports Committee, Library Committee, and ICT Committee. Inventory/stock register is maintained and annual verification of stock is done by the concerned HODs. The CPWD does the regular maintenance of the buildings and internal roads in the campuses. It looks after the maintenance of civil, electrical and plumbing works. Dedicated cleaning/housekeeping staff cleans the buildings, roads, offices, classrooms, ICT labs, hostels and toilets. Another agency looks after the maintenance of landscape and cleanliness work. Stock room of the library is cleaned daily. Maintenance of books and preservation of old books and journals are also carried out. Pest control methods are applied periodically to protect the books. Binding of books and journals is carried out periodically as per the requirement. The optimum working condition of all ICT equipment on the campus is ensured through AMCs which include maintenance of Servers, Desktops, Laptops, Printers and Networking devices.

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STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Total number of students benefited by scholarships and free ships provided by the institution, Government and non-government agencies (NGOs) during the year (other than the students receiving scholarships under the government schemes for reserved categories)

323