

is achieved through well-defined systems and organisational structure consistent with the vision and mission. The Institute has various bodies for governance through development of policies, regulations and guidelines. Its bye-laws are the instruments through which all the academic, administrative and research activities are administered and monitored for effective implementation, thus ensuring quality and continuous improvement. The leadership takes all efforts to realize the goal of achieving the vision and mission of the Institute. The Director, along with the General Council, Executive Council, Standing Finance Committee, Academic Council and Board of Studies and Research are responsible for developing, implementing, improving participatory and decentralized management systems. Director is assisted by HoDs, faculty members, Registrar, Assistant Registrars, and Assistant Finance Officer. The faculty and staff members are involved at various levels by the Institute leadership in developing and implementing the management system.

File Description	Documents
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6.1.2 - The effective leadership is reflected in various institutional practices such as decentralization and participative management

The Director and Senior Professor serves as the overall in-charge of the Institute, exercising general supervision and control over its affairs, and is responsible for implementing the decisions of all its authorities. The academic and administrative responsibilities are clearly decentralized to ensure the proper functioning of the Institute. Under the Director, administrative officers such as the Registrar-cum-CAO and three Assistant Registrars (Academic, Admin, and Finance) are responsible for the smooth operation of the Institute.

To provide educational leadership and effectively implement and monitor policies, regulations, and guidelines at various levels, the Institute decentralizes its administrative and academic responsibilities. Various committees and cells, with stakeholder representation, conduct academic and administrative functions and take necessary and timely actions to ensure the smooth running of teaching, learning, and research activities.

Academic activities are managed by the Heads of Departments, the Academic Section, the Examination Cell, and Course Coordinators. Additionally, the Director forms different committees, each consisting of a chairperson, member-secretary, and members, to

oversee academic activities such as admissions, examinations, dissertation evaluations, viva-voce, convocations, seminars, and workshops. The Director also constitutes several standing and ad-hoc committees to provide recommendations to the statutory authorities of the Institute for their consideration and approval.

File Description	Documents
Upload relevant supporting document	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed

The setting of the Project Support Cell (PSC) is one of the Institute's strategic plans. After its establishment, all activities of the research projects are institutionalized and streamlined. The objectives of PSC are to maintain proper records of research projects that are undertaken for various funding agencies and to manage the funds in one centralized account to have proper tracking of all Statement of Expenditure and Utilization Certificates. The PSC examines and processes all the administrative and finance-related files of the research projects in the Institute awarded through internal and external funds. For the Institute-funded projects, the Academic Council approves them and the Accounts Section places the same as an agenda item in the Standing Finance Committee and later on to be placed in the Executive Council meeting for approval. The PSC also looks after the work of the International Relations Cell (IRC). The main objective of IRC is to facilitate academic exchange/collaboration between IIPS and foreign Universities/research institutions. This Cell also facilitates foreign students to come to IIPS for various courses. PSC also looks after the academic exchange, collaboration, and MoUs with the universities/research institutions within India. The PSC is the custodian of all the files approved by the Director.

File Description	Documents
Upload relevant supporting document	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institute being a deemed university is governed by the rules and regulations provided in its Memorandum of Understanding and byelaws. Duties and responsibilities of various entities such as General