

अन्तर्राष्ट्रीय जनसंख्या विज्ञान संस्थान

(विश्वविद्यालय समतुल्य)*

स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार का स्वायत्त संगठन
गोवंदी स्टेशन रोड, देवनार, मुम्बई- 400 088. भारत



(स्थापना/ Established in 1956)
बेहतर भविष्य के लिए क्षमता निर्माण
Capacity Building for a Better Future

International Institute for Population Sciences

(Deemed University)*

An Autonomous Organization of Ministry of Health & Family Welfare, Govt. of India
Govandi Station Road, Deonar, Mumbai -400 088. INDIA

Seeking the following **Mumbai-based positions** for a project at the International Institute of Population sciences (IIPS).
Applications are invited for the following positions for the Finance & Accounts Section:

Post:	Accountant- Finance & Accounts Section- 01(one) Position
Qualifications:	B.Com (As per Recruitment Rules)
Experiences:	Experience atleast 3(three) years in Accounts Branch, in a Government/ other organizations of repute. Desirable: Preference will be given to those who have experience of working in educational/ research Institute. Note: Mandatory knowledge of Tally ERP or SAP
Age:	Bellow 30 years (As per Recruitment Rules)
Salary:	Rs. 45,000/-
Period of Engagement:	As per requirements or till the fill up of regular appointment
Mode of Selection:	Walk-in-interview
Nature of Job:	Purely Contractual Basis
Eligible Leave	2.5 days of each completed month
Reporting To	Assistant Finance officer/Jr. Accounts Officer
Job Descriptions:	1. Taxation Work like GST, TDS (I.T) and TDS (GST) 2. Tally Entry in the books of accounts of day to day expenditures 3. Preparation of Bank Reconciliation Statement 4. Ledger Scrutiny and expenditure analysis. 5. Checking of third party bills. 6. Checking of student contingent bills. 7. Any other work assigned by AFO/JAO

Interested and eligible applicant may send their updated CV to apply through email accounts@iipsindia.ac.in on or before **26th July 2026**. Candidates are advised to bring their CV, and other documents in support of their qualifications and experience at the time of interview i.e., **28.07.2026**. Appointment Shall terminate any time during the period of appointment based on the decision of the Competent Authority. No TA/DA will be paid for attending the interview. Selected candidate recommended by selection committee, will be required to join the duty on immediate basis.

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CAO-cum-Registrar (Interim Charge)

IIPS, Mumbai

Date: 16.07.2026

- CC to: 1) System Manager for uploading in website.
2) Hindi Officer for hindi version.