

INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES
(Deemed-to-be-University)
Govandi Station Road, Deonar, Mumbai – 400 088.

28 June 2025

01 July 2025 -

Notification for Application

Applications are invited for **one** ad-hoc positions of 'Project Officer-Research (Office)', in the Institute's project entitled, "SAHELI: Study and Action on Hysterectomy: Evidence on Women's Health through the Life Course in India".

Position	Project Officer – Research (Office) – 01 Position
Roles and Responsibilities	<ul style="list-style-type: none">• Management of Survey Data• Management of project accounts, budgeting, and financial reporting.• Monitoring data quality and ensuring adherence to project protocols.• Preparation of field check tables and daily progress reports.• Analysis of survey data and preparation of technical reports.• Coordination with stakeholders and field teams.• Documentation of project activities and maintenance of records.• Any other tasks assigned by the project head/co-ordinators.
Language	English
Qualifications	<p>Essential Qualifications</p> <ul style="list-style-type: none">• A postgraduate degree in the field of Population Studies, Demography, Social Sciences, Public Health, or a related field. <p>Desirable Qualifications</p> <ul style="list-style-type: none">• Experience in data handling and analysis
Duration	<ul style="list-style-type: none">• 9 Months
Salary	<ul style="list-style-type: none">• Rs. 50,000-60,000/- per month (Consolidated) as per qualification /experience.

Note: Essential qualifications may be relaxed by the selection committee in case a candidate is found exceptionally suitable otherwise.

These are purely temporary fixed tenure project-based position. Candidates qualifying the above criteria may send their application along with a short write-up (on how he/she will be best fit for the position), updated CV and other relevant documents to saheli@iipsindia.ac.in and projectcell@iipsindia.ac.in by – **08 July 2025**. Applicants should mention the name of the project and post applied (**Application for-PO-Research-SAHELI**) in the subject of the E-mail and application. The shortlisted candidates will be invited for **online interview on 10 July 2025**. Selected candidate will be required to join the duty at a short notice.


Assistant Registrar (Admin)
IIPS, Mumbai