

**MINUTES OF THE SEVENTY-SEVENTH
STANDING FINANCE COMMITTEE MEETING OF THE
INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES, HELD ON
SEPTEMBER 20, 2012 AT IIPS, MUMBAI.**

The seventy-seventh meeting of the Standing Finance Committee of the International Institute for Population Sciences (IIPS) was held at 10.30 a.m., on September 20, 2012 at IIPS, Mumbai. The meeting was chaired by **Shri Rajiv Takru, Additional Secretary & Financial Advisor, Ministry of Health and Family Welfare, Government of India** and Chairman, Standing Finance Committee, IIPS.

The following were present in the meeting:

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| 1. | Dr. Rattan Chand Chief Director (Statistics) Ministry of Health & Family Welfare <u>NEW DELHI.</u> | - | Member |
| 2. | Dr. Faujdar Ram Director & Sr. Professor, IIPS, <u>MUMBAI # 400 088.</u> | - | Member |
| 3. | Dr. S.K. Singh Professor, IIPS <u>MUMBAI # 400 088.</u> | - | Member |
| 4. | Dr. T.V. Sekher Associate Professor, IIPS <u>MUMBAI # 400 088.</u> | - | Member |
| 5. | Dr. M.K. Kulkarni Registrar, IIPS <u>MUMBAI # 400 088.</u> | - | Non-Member Secretary |

Smt. Vasanthi R., Accounts Officer, IIPS, Shri K. Sreedhar, Sr. Architect, CPWD and Shri Bhairaiya, Asstt. Engineer, CPWD also attended the meeting on invitation.



At the outset Dr. Faujdar Ram, Director & Sr. Professor, IIPS welcomed the Chairman, Shri Rajiv Takru, Additional Secretary & Financial Advisor, Ministry of Health & Family Welfare and Dr. S.K. Singh, Professor, IIPS and Dr. T.V. Sekher, Associate Professor, IIPS the new members of the Standing Finance Committee.

ITEM NO. 1:

Confirmation of the minutes of the 76th meeting of the Standing Finance Committee held on September 28, 2011.

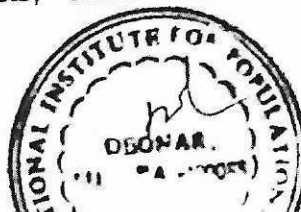
The minutes of the 76th meeting of the Standing Finance Committee held on September 28, 2011 were confirmed.

ITEM NO. 2:

Action taken on the decisions of 76th meeting of the Standing Finance Committee held on September 28, 2011.

Action taken on the decisions of the 76th Standing Finance Committee held on September 28, 2011 were noted.

Regarding Sub-Item No.2: The Hon'ble Chairman enquired about the action taken regarding medical insurance scheme to the employees of IIPS. It was explained to the committee members that the Institute had approached government insurance companies but only one company viz., New India Assurance Company responded and submitted their proposal for Rs.1479212/- The Hon'ble Chairman advised the Institute to approach reputed private insurance companies in addition to government company for seeking proposals and also give an advertisement for 'Expression of Interest' to obtain the proposal. The Hon'ble Chairman further advised that all the procedures should be completed within three months. A brief proposal about the requirements, terms and conditions, kind of medical insurance



required, policy amount may be submitted in the next meeting preferably in January 2013.

Regarding Sub-Item No.4: The Hon'ble Chairman told that it was a wrong practice to utilize unspent balance in the next financial year. It was therefore advised that henceforth the Institute should avoid this practice and advised the Institute to seek the permission of the Ministry for utilization of Rs.49.00 lakhs. The Registrar explained that as some rectification work is required to be carried out by UPRNNL the bill was withheld due to which the amount was left unspent. It was advised by the Hon'ble Chairman that proper care should be taken while sanctioning the bill and also impose penalty for delaying the work. The Registrar informed that already the Institute had imposed the fine for delaying the work by UPRNNL.

Audit Report and Audited Annual Accounts for the year 2011-2012.

While discussing the audit report and audited annual accounts, the Chairman highlighted that the auditors pointed about the fixed assets, hence it was advised to complete survey work of fixed assets within a weeks time. The Hon'ble Chairman also enquired about the type of accounts with the banks. It was suggested by the Hon'ble Chairman that the Institute should demand banks to have flexi account in current or savings account and also the banks should be asked not to charge for demand draft and pay order. If the bank does not agree to it, then the Institute was advised to explore from other nationalised bank who can provide such facility. This process should be done within one week. The Hon'ble Chairman also suggested that the Institute should not return the money available in NFHS project and if they are willing to provide this for any other project then it can explore for starting another project related



to AIDS survey in nearby states like Maharashtra, Gujarat, Goa, etc. As an alternative Dr. Rattan Chand suggested to use, if possible, this fund for forthcoming NFHS-4 activities. The audited annual accounts were recommended for inclusion in the Annual Report 2011-12.

ITEM NO. 4:

Approval for Utilization of unspent Balance Plan as on April 01, 2012 during 2012-13.

In connection with utilization of unspent balance of Rs.49.00 lakhs in this year which is intended for expenditure towards lift and other related civil construction work done by UPRNNL, the Hon'ble Chairman advised to sent a separate proposal regarding this to the Ministry.

ITEM NO. 5:

Approval for running the Department of Distance Education (Extra Mural Studie) on yearly basis and sanction of Expenditure for the year 2012-13..

The Standing Finance Committee considered the proposal and approved continuation of running the Department of Extra Mural Studies and Distance Education for this year.

ITEM NO. 6:

Approval of Fellowship for M.A./M.Sc. II year batch 2012-13.

The Standing Finance Committee recommended fellowship @Rs.5000/- p.m. to 14 students of M.A/M.Sc. II year batch as they were already enrolled but was not included in the earlier proposal. However, the Institute was advised to put up the matter in the forthcoming Executive Council meeting for approval.



ITEM NO. 7:

Approval of Modified Career Progression Scheme to Non Faculty Group 'A' Officers.

The Institute has implemented MACP to Group B, C & D employees of the Institute. However, constituting a committee to Non Faculty Group 'A' officers is pending since long. It was emphasized by the Standing Finance Committee that implementation of ACP/MACP is an administrative matter hence there is no need to keep the matter in Standing Finance Committee. The Registrar then informed that the matter was kept in the Standing Finance Committee as per the instructions received from the Ministry. The financial implication has been approved by Standing Finance Committee. However administrative part should be implemented in commensurate with Institute's Bye-Laws and Government of India rules.

ITEM NO. 8:

Approval of Revision of Fellowship to Ph.D Scholars on par with UGC Scheme.

The Standing Finance Committee noted that at present only one student requires revision in Ph.D fellowship, and in principle it was agreed. The revision in Ph.D fellowship came into effect due to change in UGC rules.

ITEM NO. 9:

Approval of Medical Insurance to students.

As discussed under Item No.2 regarding medical insurance to the employees, similar procedure should be followed for the students also. In principle the proposal has been approved. The Institute was advised to expedite the procedure to get proposal from insurance companies as soon as possible.



ITEM NO.10:

Approval for implementation of UGC Rules to Non Teaching Group 'A' Posts.

The Hon'ble Chairman raised doubts if it is mandatory to implement the UGC rules. The matter was discussed in detail and it was brought to the notice of the Committee that UGC has given a time period of three years to rectify the short-comings or else they may take action to de-recognize the 'Deemed University' status. The Hon'ble Chairman asked about the financial implication if the UGC rules are implemented. Accordingly it was informed that as per the present salary structure, the financial implication will be Rs.68000/- p.m. and Rs.8.16 lakhs per year, and it will increase with increase in D.A. and other allowances. The proposal was approved in principle, however the Institute was advised to complete the administrative formalities. It was informed by the Registrar that UGC rule was made applicable to Faculty posts (Professor, Associate Professor, Assistant Professor). However at that time Group 'A' Non Faculty posts like Registrar, Accounts Officer, Assistant Registrar, Library & Information Officer were not included. Now, as Cadre Restructuring is in process the proposal will be included. Dr. Rattan Chand, Chief Director (Stats.) told that the committee under the Chairmanship of Additional Secretary recommended UGC Governance System. The committee has agreed and approved in principal the financial implications of these posts.



ITEM NO. 11**Approval for write off of loss of library books.**

The Standing Finance Committee approved write off loss of books of Library for an amount Rs.74829/-. However the Institute was advised to take care in future.

ITEM NO. 12:**Approval of Revised Estimates 2012-13.**

The Standing Finance Committee approved the Revised Estimates for the year 2012-13 for an amount of Rs.18.55 crores.

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|----------|-----------------|--------------|
| | | (₹ In lakhs) |
| Non Plan | | ₹ 1255.00 |
| Plan - | Capital ₹ 100/- | |
| | Revenue ₹ 500/- | ₹ 600.00 |
| | | ----- |
| | | ₹ 1855.00 |
| | | ===== |

ITEM NO. 13:**Approval of Budget Estimates for the Year 2013-14.**

The Budget Estimates for the year 2013-14 for a sum of Rs.4530.00 lakhs has been approved. The Hon'ble Chairman suggested that the utilization of the capital budget by CPWD may be ensured.

| | | |
|-------------|---------|------------|
| | | (In lakhs) |
| 1. Non-Plan | | ₹ 1620.00 |
| 2. Plan - | Capital | ₹ 2000.00 |
| | Revenue | ₹ 910.00 |
| | | ₹ 2910.00 |
| | | ----- |
| | | ₹ 4530.00 |
| | | ===== |



ITEM NO.14:

Approval of Administrative and Governance issues of
IIPS as per UGC Notification requirement.

Dr. Rattan Chand, Chief Director (Stats) gave an introduction about the discussion held in the 95th Executive Council meeting held on 18/02/2011 for looking into the issues of UGC Governance and implementation of UGC rules in 'Deemed University'. A committee was also set up under the chairmanship of Dr. Keshav Desiraju, Additional Secretary (Health), MOHFW along with other members and he highlighted the recommendations of the committee's report which is enclosed. The Institute was advised to complete the infrastructure development project as early as possible to overcome the UGC requirements. This committee has recommended for creation and/or upgradation of some of the statutory posts such as Vice Chancellor, Registrar and Finance Officer as per UGC pay scales. As per Task Force and UGC Committee report we have to provide better avenue for non-teaching staff to maintain the 'Deemed University' status. However, Committee in principal agreed about the financial implication due to application of UGC rules for pay scale to certain post and this matter is need to be discussed in the forthcoming Executive Council meeting. It is also suggested that a high level committee may be formed to look into these issues and accordingly a separate proposal may be forwarded to the Ministry for further necessary action.

ITEM NO.15:

Discussion on progress of infrastructure.

The Hon'ble Chairman however emphasized that CPWD work may be expedited and Mr. K. Sreedhar, Sr. Architect, CPWD and Mr. Bhairaiya, Assistant Engineer, CPWD gave details about the status of work. The



Hon'ble Chairman explained that with the extension of time the cost of the project will also increase and this will affect the functioning of the Institute. Therefore, a time bound, bench mark, requirement of funds and realistic time line may be submitted urgently. (The detail proposal must be submitted in January 2013). Also the budget requirement per year may be highlighted, and project should be completed within 18-24 months. The Hon'ble Chairman also discussed that if possible Hostel facility may be included in Phase I and a separate proposal may be prepared to safe guard the interest of research students.

As there were no other points to discuss, the meeting ended with a vote of thanks to the Chair.

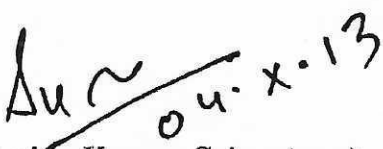

(Dr. M.K. Kulkarni)
Registrar &
Non-Member Secretary


(Dr. Faujdar Ram)
Director & Sr. Professor
Member

Approved

(Shri Rajiv Takru)
Additional Secretary & Financial Advisor, MOHFW, GOI, and
Chairman, Standing Finance Committee, IIPS

Confirmed


(Shri Sanjay Kumar Srivastava)
Additional Secretary & financial Advisor, MOHFW, GOI, and
Chairman Standing Finance Committee, IIPS

